



City of East Providence
Department of Public Works
145 Taunton Avenue
East Providence, RI 02914

Request for Proposal RFP EP14/15 - 30 SPECIFICATIONS

Project: Leaf and Yard Waste Processing
Forbes Street Compost Facility
Forbes Street
East Providence, RI

Introduction:

The City of East Providence operates a RIDEM licensed compost facility at Forbes Street. Materials accepted at the compost site include residential leaf and yard waste debris, as well as tree limbs and brush from residents, storm debris, and/or from city properties. The facility currently has a backlog of brush, yard waste, and partially decomposed material that the City would like to have removed through materials processing and/or disposal. The City seeks interested vendors with the necessary labor and equipment to screen, grind, process, and otherwise remove as much material as possible within available funding limits in order clear much needed space at the compost facility.

Scope of Work:

- Process and/or Remove approximately 20,000 cubic yards of brush, leaves, and other yard waste debris. It is anticipated that the selected vendor will either process the materials on site through screening and grinding. However, the method of processing will be determined by the selected vendor.
- The pile of material to be processed/removed shall be marked by the City. Interested vendors are encouraged to visit the site in advance of submitting a proposal.
- The processed materials may be re-used by the selected vendor.

Response to RFP:

If interested in submitting a proposal for this project, please submit (4) written proposals to Office of City Manager, Room 102, East Providence City Hall, 145 Taunton Avenue, East Providence, RI 02914 by 2:00 P.M. on Thursday, July 2, 2015. Proposals shall contain the following as a minimum.

- A. Detailed proposal of the respondent's approach and methodology to institute the project as outlined within this Request for Proposals.
- B. The respondent shall provide a schedule for the completion of the project.

- C. A description of the background and experience of the company, including any subcontractors who will actually be assigned to this project.
- D. The respondent shall provide a lump sum price for the services proposed to complete this project. The respondent should also include any other anticipated costs that may be associated with this project.
- E. Contractor shall submit its general terms and conditions for performing this work.
- F. Contractor shall maintain its own Workman's Compensation Insurance, Comprehensive General Liability Insurance, and Professional Liability Insurance.

Any questions regarding this Request may be directed by no later than Monday, June 29, 2015 at 12 noon to Robert Walker, Highway/Parks Superintendent at 401435-7701 (rwalker@cityofeastprov.com) or Stephen H. Coutu, P.E., Director of Public Works, 401-435-7701 (scoutu@cityofeastprov.com)