



CITY OF EAST PROVIDENCE

2015 - 2016 BUDGET



PRESENTED TO THE EAST PROVIDENCE CITY COUNCIL

**THOMAS A. ROSE, JR., MAYOR
HELDER J. CUNHA, ASSISTANT MAYOR
TRACY A. CAPOBIANCO
TIMOTHY J. CONLEY
ROBERT BRITTO**

**PRESENTED BY:
RICHARD E. KIRBY, CITY MANAGER
MALCOLM MOORE, FINANCE DIRECTOR**



City of East Providence

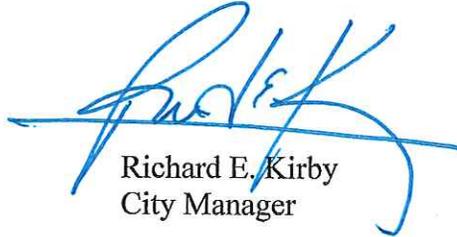
CITY HALL
145 TAUNTON AVENUE
EAST PROVIDENCE, RHODE ISLAND 02914-4505
www.eastprovidence.com

October 27, 2015

To the Director of Finance:

In accordance with the provisions of Article V, Section 13, of the City Charter, we Richard E. Kirby, City Manager and Kim A. Casci-Palangio, City Clerk of the City of East Providence, respectively do hereby certify that the within budget was adopted on October 23, 2015 as the budget for the City of East Providence, for the fiscal year 2015-2016, which begins November 1, 2015 and ends October 31, 2016.

IN ATTESTATION WHEREOF, we have hereby unto set our hands this twenty-seventh day of October, 2015.



Richard E. Kirby
City Manager



Kim A. Casci-Palangio
City Clerk

CITY OF EAST PROVIDENCE, RHODE ISLAND

2015-2016 BUDGET

TABLE OF CONTENTS

PART I: BUDGET MESSAGE	PAGE
City Manager's Budget Message.....	1
All Funds Budget for FY2015-2016.....	5
General Funds Budget for FY2015-2016.....	6
 PART II: BUDGET HISTORY – CITY EXPENDITURES	
City Council.....	7
City Manager.....	9
Senior Services.....	11
Information Technology.....	13
City Clerk (Including Municipal Court & Probate Court).....	15
Finance Department	
Finance/Controls & Accounts.....	17
Tax Collection.....	19
Purchasing.....	20
Tax Assessor.....	21
Planning/Emergency Management.....	22
Law.....	24
Human Resources (Including Affirmative Action).....	26
Canvassing.....	28
Library.....	30
Public Works	
Public Works Director.....	32
Building Inspection.....	35
Engineering.....	36
Highway/Parks.....	37
Streetlights.....	38
Refuse Disposal.....	39
Public Buildings.....	40
Central Garage.....	41
 Public Safety	
Police.....	42
Animal Shelter	44
Harbormaster.....	45
Fire.....	46

Table of Contents (Continued)

PAGE

Recreation

Recreation.....	48
Pierce Stadium.....	50
Carousel	51
Miscellaneous/General Government.....	52
Debt Service.....	53
Capital.....	54

PART III: ENTERPRISE FUNDS

Wastewater Pollution Control.....	69
Water Utilities.....	70

To the Mayor and Honorable Members of the City Council:

It is my pleasure to present you with our proposed 2016 Annual Budget, one that for the second year in a row proposes a zero percent tax increase while at the same time provides for needed capital improvements and departmental additions. Many parties had a hand in developing this budget through their direct efforts, ideas and devotion to our form of government. I especially want to thank our City management and employees for the assistance that they have given me with this budget, and over the past year. I am especially delighted in the progress that our City has made during the past two years. It was only a brief time ago that our City was under the control of the State appointed Budget Commission and our bond rating was that of “junk status”. City management was in such disarray that it was constantly in the news, but only for negative reasons. We were a laughingstock to the rest of the state. As a lifelong East Providence resident who really cares about this City, I am proud to say that this is no longer the case. As local media have all recently reported, East Providence is once again a City on the rise; one that is again a desirable place to live, and one that is open for business.

2015 has been a year of many important changes for our City. The decimated ranks of our Police and Fire Departments were costing us excessive amounts of overtime, and the constant, heavy workload was draining the morale of our police and firefighters to the point where public safety protection was being compromised. We changed all of this. First, staffing in both departments has been replenished to acceptable levels. Our City is a safer place to live and work. Second, both departments have secured three year labor agreements through honest and hard bargaining, and without the aid of expensive legal counsel to the City. I believe that the new leadership in both of these departments is second to none and that the positive relationships that now exist between the City and the respective unions have been fostered by the respective Chiefs. The water and sewer rates which spiked during the year caused us to reexamine our billing process. Early in 2016, we will commence with a new billing system that will allow us to issue monthly instead of quarterly bills. The new system will also provide us with better water usage tracking capabilities as well as with more efficient response capability to handle resident water issues. It is a clear fact that water and wastewater charges are rising and will continue to rise, therefore monthly billing will allow for better family budgeting.

Before I discuss those items that are on my agenda for the coming year, it is important to list some of the other accomplishments that took place during the past year:

- Zero tax increase
- Operating budget surplus projected to be in excess of \$2,000,000
- Bond rating has been upgraded twice to “A” status, a two grade jump. Both of our bond rating agencies have praised the City’s efforts in financial management and cost control.

- Rainy day fund is fully funded – seven years ahead of schedule
- Two million dollars spent on road improvements
- Significant upgrade to City equipment and personnel
- City has fully funded its ARC (Annual Retirement Contribution) and OPEB (Other Post-Employment Benefits) which amounts to \$5,617,511 and \$4,330,882.
- No outside fees for labor matters including contract negotiations
- Highway Department has continued to excel both in snow plowing and clearing our streets following storms.
- Expanded programming at our Libraries, as well as our Senior and Recreation Centers.
- Capital additions made to make our City Hall safer for residents and employees.
- Important improvements to the City’s website, as well as the hiring of an Online Content Developer that has allowed us to communicate news to our residents through all forms of social media. Our City is now at the forefront of electronic communications, allowing us to be fully connected with our residents and businesses in ways that we never could before.

Now, let us look at the initiatives that we believe are important for us to achieve in the upcoming year: One of the major development projects in the works is our waterfront area. Twenty-five years ago, I happened to mention to George DeTarnosky, Dean of the Business School at Bryant University, the potentially great pieces of land we had on the East Providence waterfront. At that time they were called “Brown Fields” due to the years of oil spills and toxic dumping that had rendered them useless. Subsequently, a number of events occurred and the City was able to start planning and working with the land owners to commence remediation on these parcels. Once again, there is interest in the former Washburn Wire site which was once considered to be our first redevelopment but for various reasons was put on hold. In addition, there are non-brownfield sites along Wampanoag Trail which will soon be developed and which will join the large medical facility that is already under construction. Soon, we will have new restaurants and stores at the former site of J.J. Gregory on Highland Avenue. All of this development not only will bring new tax dollars to the City, but it will also revitalize our existing business community.

Senator John Chafee championed landmark legislation which provided tax incentives to clean up this waterfront property and then meetings were held with the major land owners to view our vision for the future of our waterfront. Among those playing a large part in this prospective endeavor since the early stages of this project, was our current Planning Director Jeanne Boyle. Now 25 years later, this waterfront initiative is on the verge of major breakthroughs. One project has been named Kettle Point and it will contain over 400 high end apartments and condominiums. Groundbreaking will probably take place before this budget is published. Another project named Village on the Waterfront will have more than 500 similar types of units and other smaller commercial developments and is scheduled to have groundbreakings next year. Think about the energy, excitement and money that these new residents will bring to our City. We have been experiencing a declining and aging population trend in this City but that will soon be changing for everyone's benefit.

Our waterfront is truly the key to our future. In addition to the aforementioned Kettle Point and Village on the Waterfront projects, there are several others in early discussions. For instance, we are working with the owners' representatives of the South Quay to try to open those 40 plus acres of land to development. Once all of our development projects come to fruition, East Providence will have such a new and exciting look that we will become the preferred place for families and businesses to reside in.

A second major improvement initiative is our water system, which still contains cast iron mains that exceed 100 years of age, and needs extensive reworking to be able to deliver a potable supply. We will be spending many millions on water over the next few years and will include the relining and replacing of existing mains as well as the construction of a new storage tank in Kent Heights. While this should help secure delivery of clean and safe water, I have concerns about not having a backup water source. We receive our water product from the Providence Water Supply Board pipeline that begins in Scituate, crosses through Cranston and Providence, then crosses under the Providence River until it lands in East Providence on Veterans Memorial Parkway. If that line is damaged or breaks in Cranston or Providence, as it did several years ago, we will only be able to maintain service for a few days until repairs are made. If the damage occurs to the twin lines that cross the Providence River, the repairs could be lengthy and will jeopardize our ability to use that source. We really have no guaranteed secondary source of water. It is a problem that needs much attention and further study, and we need to do it right away. To start the process, we have asked for quotes to look at the valving of the 60 year old line that winds through Cranston and Providence and we need to look at alternatives on the Providence side of the river.

A third significant initiative will be to bring our various computer programs under one coordinated program. Over the years, our IT environment has been compromised by numerous software additions and deletions, many of which do not talk to each other. This creates problems and unneeded expense, especially with our HR and Payroll functions. Unfortunately, the price to create one unified computer platform is very expensive – in this case, assuming School

Department and City operations are on the same platform, in excess of \$1,000,000. However, this is an investment that we need to make for the long term, one which will put our City and School Departments at the forefront of technology.

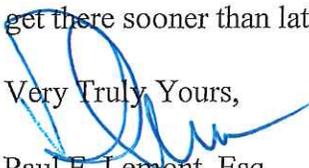
A fourth initiative under consideration is the purchase of street lights from National Grid. Some proposals suggest that the payback period is short and the future savings can amount to hundreds of thousands of dollars per year. In the model that we are considering, the City would purchase the lights, and with the initial savings, pay back the loan within 5 years. The City would have all of the lighting changed to LED with the ability to raise or lower the intensity of the lights. This will save substantial amounts on maintenance as LED lasts much longer than incandescent lighting. We envision savings of up to \$500,000 per year after the 5 year payback period.

A cursory look at the FY 2016-2020 Capital Improvement Program reveals that if every initiative were to be completed, the cost would near \$51 million of which nearly \$32 million would come from City funds. For FY 2016, the recommended capital spending is approximately \$2.3 million. With that money, among other things, we will be purchasing a new fire truck and new heavy equipment for the Highway Department. We will also be reserving capital for an, as yet undetermined, enterprise-wide computer software program. It should be noted that our capital spending has gone from approximately \$500,000 two years ago to \$1,000,000 last year to well over \$2,000,000 in this budget, all without a tax increase.

When the Budget Commission was on scene, the money received for transport fees which formerly was credited to the Fire Department for the purchase of new vehicles was transferred to the General Fund. A portion of that amount which now exceeds \$2,000,000 per year should revert to a dedicated fund. I am asking that 10% be reallocated this year and then an additional 10% per year be designated until 50% is set aside for the very expensive fire equipment that we periodically need to replace.

I would like to take this opportunity thank all of those who work hard and strive to make our City a great success. The things that we have accomplished during these past two years, did not just happen by magic, or luck. They occurred because City employees and residents put in the hard work necessary to protect and preserve our Council-Manager form of government. Long may it live! East Providence has recently gone through the worst of times, but the City and its residents are resilient, and we have bounced back quicker than most of our critics thought that we would. I believe that East Providence's best of times are yet to come. I look forward to them, and this budget, and the initiatives that I have spelled out in this letter, will help ensure that we get there sooner than later.

Very Truly Yours,



Paul E. Lemont, Esq.
Acting City Manager

CITY OF EAST PROVIDENCE

ALL FUNDS SUMMARY

FISCAL 2016

10/23/2015

EXPENSES	FY 2013	FY 2014	FY 2015			FY 2016		
	Actual	Actual	Budget	1/2 year	Year End Est	Department	Manager	Council
100 CITY COUNCIL	20,052	29,216	30,311	17,791	39,071	84,004	84,004	84,004
150 CITY MANAGER	258,145	292,864	260,870	112,828	256,748	305,302	305,302	305,302
155 SENIOR SERVICES	273,922	283,391	319,375	136,064	307,817	348,685	340,248	340,248
170 IT	288,855	740,592	921,859	509,263	1,040,645	1,422,957	1,210,337	1,210,337
200 CITY CLERK	477,716	587,516	628,611	271,338	599,229	674,946	650,177	650,177
201 MUNICIPAL COURT to 200	164,790	-	-	-	-	-	-	-
250 FINANCE DIRECTOR to 260	214,534	-	-	-	-	-	-	-
260 FINANCE	279,694	842,169	642,505	326,768	730,220	804,452	794,427	794,427
270 TAX COLLECTION	489,978	436,578	488,714	193,852	464,266	567,848	552,270	552,270
275 MIS to 260/170	500,400	-	-	-	-	-	-	-
280 PURCHASING	149,676	188,367	197,844	88,198	196,519	196,090	193,139	193,139
290 TAX ASSESSMENT	586,965	488,645	859,964	253,382	838,644	836,986	828,616	828,616
300 PLANNING	528,558	550,250	598,893	252,577	596,291	706,680	647,143	647,143
350 LAW	330,244	234,136	327,944	113,891	286,186	364,728	361,081	361,081
400 HUMAN RESOURCES	485,210	617,120	641,434	279,064	612,566	696,646	689,680	689,680
410 AFFIRMATIVE ACTION to 400	55,789	-	-	-	-	-	-	-
450 CANVASSING AUTHORITY	176,585	177,071	203,933	94,564	187,658	206,039	205,464	205,464
550 LIBRARY	1,888,963	1,801,805	2,159,150	830,444	2,038,491	2,178,336	2,179,719	2,179,719
600 PUBLIC WORKS	235,819	240,665	250,864	108,594	246,986	262,610	259,984	259,984
605 BUILDING INSPECTION	580,427	533,795	564,883	238,078	579,095	672,428	665,704	665,704
610 ENGINEERING	628,883	673,166	724,872	315,525	706,676	736,686	729,319	729,319
630 HIGHWAY	2,687,724	3,572,671	3,809,139	1,726,965	3,595,042	4,131,914	4,070,795	4,070,795
635 STREETLIGHTS	792,767	696,941	730,000	271,404	646,660	700,000	700,000	700,000
640 ANIMAL CONTROL to 720	-	-	-	-	-	-	-	-
650 REFUSE DISPOSAL	2,638,302	2,485,397	2,526,030	1,422,952	2,540,700	2,597,473	2,571,498	2,571,498
660 PUBLIC BUILDINGS	1,469,643	1,157,272	1,392,818	577,095	1,276,131	1,551,810	1,471,942	1,471,942
670 CENTRAL GARAGE	701,578	725,040	745,366	316,449	718,285	779,936	772,137	772,137
700 POLICE	15,501,488	13,703,782	14,125,219	6,573,387	14,629,279	14,555,928	14,330,928	14,330,928
720 ANIMAL SHELTER	276,673	284,050	334,648	138,604	304,899	395,626	332,270	332,270
730 HRBOR MASTER	40,053	45,178	48,100	19,442	38,958	50,000	49,500	49,500
750 FIRE	16,215,282	17,541,647	17,787,857	8,005,568	18,071,371	19,265,710	18,688,205	18,688,205
800 RECREATION	630,172	664,916	672,614	298,947	710,408	740,413	723,109	723,109
801 PIERCE STADIUM	18,547	15,409	16,733	7,930	37,135	17,733	17,556	17,556
840 PARKS to 630	965,443	-	-	-	-	-	-	-
850 CAROUSEL	-	-	-	-	-	88,000	88,000	88,000
900 MISC/GENERAL GOV'T	5,071,730	4,157,953	6,216,745	1,007,107	5,167,662	5,856,764	5,856,764	5,856,764
925 DEBT SERVICE	5,719,973	7,333,428	8,582,308	2,102,360	8,582,308	9,188,008	9,188,008	9,188,008
950 CAPITAL	-	271,234	1,000,000	933,013	1,392,967	1,500,000	2,215,000	2,615,000
1% CAPITAL RESERVE	-	962,500	1,017,380	1,017,380	1,017,380	1,017,380	1,017,380	1,017,380
950 SCHOOL DEPARTMENT	71,355,114	73,111,387	74,844,650	29,937,380	74,844,650	79,607,624	76,607,624	77,413,624
690 WATER	6,135,528	6,412,500	7,700,583	3,064,666	7,700,583	8,618,089	8,618,089	8,618,089
680 WASTEWATER	11,664,756	12,467,310	13,777,392	4,887,283	13,777,392	13,685,144	13,685,144	13,685,144
160 SCHOOL GRANTS	-	4,162,982	4,162,982	1,665,193	4,162,982	4,162,982	4,162,982	4,162,982
170 CDBG/TRUST/GRANTS	-	2,393,810	2,393,810	957,524	2,393,810	2,393,810	2,393,810	2,393,810

Total Expenses 150,499,978 160,882,753 171,706,400 69,072,870 171,335,710 181,969,768 178,257,356 179,463,356

REVENUES	FY 2013	FY 2014	FY 2015			FY 2016		
	Actual	Actual	Budget	1/2 year	Year End Est	Department	Manager	Council
TAX COLLECTION	96,084,691	100,472,038	101,240,160	23,285,067	102,500,000	101,740,160	101,740,160	102,946,160
SCHOOL - STATE AID	29,181,411	29,181,411	29,372,999	14,686,500	29,372,999	31,094,815	31,094,815	31,094,815
CITY - STATE AID	4,721,193	4,721,193	4,810,985	2,362,851	4,810,985	5,487,104	5,487,104	5,487,104
CITY - DEPARTMENT REVENUE	5,226,405	5,226,405	6,331,839	3,345,883	6,331,839	6,725,252	6,725,252	6,725,252
SCHOOL - DEPARTMENT REVENUE	-	-	2,000,000	1,103,447	2,000,000	2,135,000	2,135,000	2,135,000
OTHER	1,144,795	-	-	-	-	1,500,000	2,215,000	2,215,000
WATER	5,665,839	6,614,537	7,700,583	3,527,784	7,700,583	8,618,089	8,618,089	8,618,089
WASTEWATER	12,519,052	13,925,812	13,777,392	6,575,508	13,777,392	13,685,144	13,685,144	13,685,144
SCHOOL GRANTS	-	4,162,982	4,162,982	1,665,193	4,162,982	4,162,982	4,162,982	4,162,982
CDBG/TRUST/GRANTS	-	2,393,810	2,393,810	957,524	2,393,810	2,393,810	2,393,810	2,393,810

Total Revenues 154,543,386 166,698,188 171,790,750 57,509,757 173,050,590 177,542,356 178,257,356 179,463,356

Surplus (Deficit) 4,043,408 5,815,435 84,350 (11,563,113) 1,714,880 (4,427,412) (0) (0)

CITY OF EAST PROVIDENCE
REVENUE DETAIL
FISCAL 2016

Account Description	FY 2014	FY 2015	FY 2015	FY 2016	
	ACTUAL	ADOPTED	Projected	Manager	Council
TAX COLLECTIONS - Current	96,084,691	101,240,160	102,500,000	101,740,160	102,946,160
SURPLUS				2,215,000	2,215,000
TOWN STATE AID					
DISTRESSED COMMUNITY	-			685,142	685,142
TELEPHONE (CORP) TAX	566,091	639,014	639,014	582,845	582,845
MEALS TAX	788,612	880,760	900,085	917,015	917,015
HOTEL TAX	35,489	34,221	43,423	50,607	50,607
PILOT - HOSPITAL	163,162	222,995	222,995	218,245	218,245
LIBRARY AID & OTHER	416,425	363,025	363,025	354,339	354,339
MOTOR VEHICLE	448,434	576,285	505,623	505,623	505,623
SCHOOL HOUSING AID	2,099,202	1,743,344	1,652,549	1,828,104	1,828,104
STATE REVAL REIMB					
ADDITIONAL HOUSING AID	572,000				
INCENTIVE		224,226	224,226	223,919	223,919
LIBRARY CONST. AID	115,000	67,115	63,115	61,265	61,265
FINANCE OFFICER		60,000	60,000	60,000	60,000
SCHOOL STATE AID	26,284,637	28,665,700	28,665,701	30,348,208	30,348,208
SCHOOL GROUP HOME	636,000	575,275	575,275	510,748	510,748
SCHOOL HIGH COST SPED ED	66,183	121,969	121,969	235,859	235,859
SCHOOL NON PUBLIC TRANS	6,485	10,055	10,055	-	-
SCHOOL MEDICAID/OTHER	2,000,000	2,000,000	2,000,000	2,135,000	2,135,000
155 SENIOR SERVICES	81,654	87,800	87,800	62,187	62,187
200 CITY CLERK	1,233,180	1,326,000	1,326,000	1,426,000	1,426,000
260 FINANCE	147,093	158,165	158,165	30,000	30,000
300 PLANNING	2,604	2,800	2,800	7,500	7,500
400 HUMAN RESOURCES	197,300	212,150	212,150	200,000	200,000
600 DPW	47,465	51,038	51,038	53,488	53,488
605 BUILDING	260,400	280,000	280,000	425,000	425,000
610 ENGINEERING	131,080	140,946	140,946	142,712	142,712
630 HIGHWAY	2,790	3,000	3,000	3,000	3,000
650 REFUSE DISPOSAL	7,789	8,375	8,375	8,375	8,375
700 POLICE	961,179	1,033,526	1,033,526	1,132,055	1,132,055
720 ANIMAL SHELTER	16,740	18,000	18,000	18,000	18,000
730 HARBOR MASTER	46,500	50,000	50,000	50,000	50,000
750 FIRE	1,917,692	2,062,034	2,062,034	2,171,229	2,171,229
800 RECREATION	47,843	51,444	51,444	66,714	66,714
801 PIERCE STADIUM	11,699	12,580	12,580	7,011	7,011
850 CAROUSEL				88,000	88,000
LIBRARY FINES	37,200	40,000	40,000	40,000	40,000
RENT	98,022	105,400	105,400	105,400	105,400
MISCELLANEOUS	-		-		
SCHOOL - SALARIES		492,981	492,981	492,981	492,981
SCHOOL - REFUSE		75,000	75,000	75,000	75,000
SCHOOL - CROSSING GUARDS		120,600	120,600	120,600	120,600
OTHER	1,144,795				

TOTAL REVENUES

136,675,436 143,755,983 144,878,894 149,397,331 150,603,331

CITY COUNCIL

Thomas A. Rose, Jr., Mayor
Helder J. Cunha, Assistant Mayor
Tracy A. Capobianco
Robert Britto
Timothy J. Conley

The City Council is made up of five elected officials. One from each of the four wards within the City and one elected at-large. The Mayor and Assistant Mayor are elected by the Council from among its members. The Mayor presides at the Council meetings and is the ceremonial head of City Government. The Assistant Mayor acts as Mayor during the absence or disability of the Mayor. The City Council meets regularly on the first and third Tuesdays of the month except on holidays when an alternate date is set. In July and August, the Council meets once each month.

The City Council determines policy for City government by resolution, ordinance and adoption of the City budget. The City Council is instrumental in assisting citizens with questions and complaints regarding the workings of City government.

CITY MANAGER

Richard E. Kirby
City Manager

As the City's Chief Executive Officer, the City Manager administers the functions of the City in accordance with Federal and State laws, as well as the City Charter, Ordinances, established policies, and collective bargaining agreements.

The City Manager is responsible for planning and controlling the operations of City government, including all personnel transactions and is charged with the preparation, presentation, and administration of the annual budget as adopted by the City Council. The City Manager prepares status reports and analyzes issues for presentation to the City Council. The City Manager also serves as the City's Public Safety Director, Emergency Management Director, and the Chief Procurement Officer. In addition, the City Manager also serves on numerous boards and commissions where the activities of those organizations could have a significant impact on the City.

The City Manager's Office is staffed by the City Manager and an Administrative Assistant. The City Manager's Office also handles all constituent concerns/requests via phone, email, or walk-ins and is responsible for following up with the appropriate department for resolution. All City Department Heads report directly to the City Manager.

Going forward, the City Manager will continue to administer the five-year fiscal stability plan adopted by the State appointed Budget Commission. The City Manager will strive to implement new ideas to help streamline the business permitting process, utilize new computer software that can improve existing work processes, and identify additional areas for economic development in our City. The City Manager will provide oversight for upcoming roadway infrastructure and water system improvements, focus on efforts to increase the City's tax base, and continue to promote sound financial management practices.

SENIOR CENTER

Robert Rock

Director

The East Providence Senior Center serves individuals 55 years of age or older, or any age and disabled. It provides directly or makes arrangements for outreach, information, referral, socialization, education, health services, transportation, volunteer opportunities, nutrition, and recreation.

Our Nationally Accredited center has the official recognition that the center meets professional and national standards for senior centers. It also assures older adult consumers, their families and caregivers that we are operating out of a common senior center philosophy. The center currently has a membership of over 2,100 and grows daily.

Our Elder Resource Specialist creates a direct link for the senior and disabled population and their families. She links them to information and services that are available to them such as: Health Insurance/Medicare, Medical Assistance, Heating Assistance, Social Security, In Home Care, Caregiver's Support and more. Resources and information are ample and the Resource Specialist provides a service that is utilized immensely.

The Center is a state-certified site for diabetes outpatient education classes and individual counseling. The nurse coordinates all health screenings, manages ancillary health office personnel, referrals, and scheduling for: registered nutritionists, a registered pharmacist, and laboratory services. She also coordinates all health presentations, facilitates diabetes support group monthly meetings, coordinates influenza clinics each fall, and assesses walk-in clients daily for health assessments/questions/problems.

The Center is a meal site for a congregate nutrition program. Ocean State Dining is a federally funded grant program from the Department of Aging, Title III B funds.

Over one hundred volunteers work in the capacity of wait staff, recreational leaders, cashier, librarians, receptionists and advisory board. Member and volunteer input are greatly valued and serve as a great source of new ideas. . The Center has community partnerships with over forty-five different community agencies.

CITY OF EAST PROVIDENCE
BUDGET FOR YEAR ENDING 10/31/2016

155 SENIOR SERVICES

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015			FY 2016		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	126,681	134,524	140,239	65,049	140,682	142,623	142,623	142,623
51116	Part Time/Temporary Pay	51,813	62,863	67,688	32,342	65,773	88,036	88,036	88,036
51133	Longevity	9,114	9,748	9,296	-	9,296	10,206	10,206	10,206
51201	Overtime	117	-	-	-	266	-	-	-
52101	Medical Benefits	16,153	16,096	18,401	9,090	18,438	18,413	18,413	18,413
52102	Life Insurance	-	-	895	-	895	-	-	-
52110	Med Ins CoPay	(609)	(2,225)	(2,344)	(965)	(2,055)	(2,293)	(2,293)	(2,293)
52112	Clothing Allowance	150	400	275	125	250	250	250	250
52208	MERS Pension	24,329	29,038	33,107	12,530	27,934	38,424	33,424	33,424
52301	FICA/Medicare	10,614	8,452	16,618	7,377	16,601	18,426	18,426	18,426
53101	Instructors	14,230	8,105	14,000	5,600	14,040	15,000	15,000	15,000
53705	Postage	628	439	600	193	404	500	500	500
54310	Repairs - Building	1,549	2,453	2,000	831	2,573	2,000	2,000	2,000
55000	Program Costs	-	-	5,500	1,399	5,013	5,500	5,500	5,500
55800	Travel & Training	1,043	1,190	500	-	632	1,000	1,000	1,000
56000	Supplies	3,313	978	-	-	-	-	-	-
56100	General Office Expense	3,470	1,560	2,000	645	2,543	2,000	2,000	2,000
56211	Gas, Oil, Lubricants	4,937	4,509	5,100	1,633	3,293	4,100	4,100	4,100
57301	Repairs - Vehicles	5,607	-	5,000	-	739	4,000	4,000	4,000
57305	Repair & Maintenance -Equipm	783	5,261	500	215	500	500	500	500
	1% Reduction						-	(3,437)	(3,437)
							-		
	TOTAL	273,922	283,391	319,375	136,064	307,817	348,685	340,248	340,248

STAFFING	2015	Proposed
Position	Totals	Totals
Director	1	1
Edler Information Specialist	1	1
Administrative Assistant	1	1
-	-	-
-	-	-
-	-	-
Totals	3	3

INFORMATION TECHNOLOGY

Kelly Ahrens

Director

The Information Technology (IT) Department supports all technology operations for City and School Departments. Our staff consists of ten employees including a Chief Information Officer (CIO), two Senior Network Managers, four IT Technicians, an Online Content Developer and two administrative assistants. Our goal is to provide timely and professional technical support to over 1500 employees working in our city and schools each day.

In the City, we provide 24 hour support to all City Departments. We currently support over 300 computers including desktop, laptop, iPads, Android, iPhone, and Panasonic Toughbooks for Public Safety. We also support the phone, network and camera systems in all buildings. We operate a secure roaming network for our Police and Fire operational vehicles with a virtualized system with two physical data centers. IT supports City Hall operations including online water, tax and utility payments, finance and payroll operations, plus storage and email for 300 employees. We accomplished updating our storage and back-up systems this year by implementing flash-based storage as well as multiple device backup locations. We also implemented 911 location services, Reverse 911 and a social media program. Our goals for next year are to implement a new Human Resource, Finance, and Water Sewer billing program. We have introduced a mobile app for the City for both iPhones and Android and plan to continue building our online campaign updating our website and utilizing social media to promote the City.

We have 2500 computers, laptops and mobile devices in our schools. Our classrooms are well-equipped to integrate technology and we offer multiple media devices for integration at all grade levels including Smart Boards, document cameras, LCD projectors, Chromebooks, iPads, and laptop carts. All of our schools are fully wireless and capable of supporting high capacity access to the internet from all classroom locations. We integrate and support both Windows and Apple technology and support teachers in their quest to personalize and enhance the curriculum with technology. The IT Department is responsible for PARCC testing, Rhode Island State Reporting, the Student Information System, Point of Sale System, Busing/Transportation System, Security Camera Support, email and cloud storage for 900 employees and 5400 students.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

170 INFORMATION TECHNOLOGY

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015			FY 2016		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	131,005	229,109	337,947	166,281	398,381	459,370	459,370	459,370
51133	Longevity	-	-	2,305	-	2,305	6,767	6,767	6,767
51201	Overtime	-	-	-	-	388	-	-	-
51322	Severance	-	-	-	-	2,119	-	-	-
52101	Medical Benefits	(644)	46,692	42,337	20,914	42,423	71,931	71,931	71,931
52110	Med Ins CoPay	(611)	(7,802)	(4,116)	(1,695)	(3,609)	7,277	7,277	7,277
52208	MERS Pension	-	81,471	74,821	28,317	63,708	116,729	116,729	116,729
52301	FICA/Medicare	-	30,767	25,851	11,476	25,825	35,659	35,659	35,659
53000	Purchased Professional Service	11,098	56,533	77,000	36,545	123,656	83,110	83,110	83,110
54320	Supplies - Technology	48,461	15,248	10,000	5,905	10,904	10,000	10,000	10,000
54403	Telephone/Communications	95,996	66,499	55,000	33,147	66,827	99,144	-	-
56100	General Office Expense	52	51,641	54,714	37,043	57,745	3,000	3,000	3,000
56101	Office Equipment	3,448	72,074	143,000	109,304	143,041	-	-	-
57309	Repair & Maintenance -Equip	50	98,360	103,000	62,026	106,932	-	-	-
	Computer Software						288,503	288,503	288,503
	Computer Hardware						231,467	130,217	130,217
	Electrical						10,000	10,000	10,000
	1% Reduction							(12,226)	(12,226)
	TOTAL	288,855	740,592	921,859	509,263	1,040,645	1,422,957	1,210,337	1,210,337

STAFFING	2015	Proposed
Position	Totals	Totals
Chief Information Officer	1	1
Senior IT Manager	2	2
IT Manager	3	1
IT Manager	1	1
IT Technician	1	1
IT Technician	1	1
Online Content Developer		1
-		-
-		-
Totals	9	8

OFFICE OF THE CITY CLERK

Kim A. Casci-Palangio
City Clerk

The Office of City Clerk is a department of the City and reports to the City Manager. The City Clerk is appointed by the City Council.

The Office of City Clerk maintains all required records in accordance with Federal, State and local laws. The City Clerk's Office is also responsible for all vital statistics ie: births, marriages and deaths, all business licenses, liquor licenses, dog licenses, yard sales and various permits, all probate estate matters, land evidence recordings and the processing of traffic violations.

Two courts are located in the City Clerk's Office, the Probate Court and the Municipal Court.

The City Clerk staff consists of the City Clerk, the Deputy City Clerk, Municipal Court Administrator, and four full time Municipal Services Clerks and one temporary part time clerk.

The Municipal Court Judge, Municipal Court Bailiff, Municipal Court Sergeant, Probate Judge, Deputy Probate Judge, and two City Sergeants are also considered members of the office, although they are not regular, full time employees.

During the past year, the City's land evidence records dating back to 1975 were made searchable on line. All the historic plat and highway maps which were digitized are now secure in approved preservation mylar folders and will be stored in the Clerk's basement storage area in an enclosed space with an air filtration system to prevent further decay. Additionally, the Clerk's Office had taken on the challenge of maintaining the first floor display case with rotating displays provided by local businesses and non-profit groups. This venture was a huge success and the schedule to reserve a space is filled until the latter part of 2016.

In the year ahead, the Clerk's Office will continue with preservation efforts for historic documents, host a records retention seminar, as well as organize a records cleanup day for City Hall. The digitization process for records dating from 1975 to our City's inception continues with the goal in the next year that all land evidence records will be searchable on line. Additionally, we are continuing our efforts to simplify the process of licensing new businesses in the City.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

200 CITY CLERK - (INCLUDES MUNICIPAL COURT + PROBATE)

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015			FY 2016		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	215,992	261,292	304,379	135,441	294,706	305,605	305,605	305,605
51116	Part Time/Temporary Pay	-	4,369	-	8,110	13,906	171	8,892	8,892
51119	Detail Pay	-	54,109	-	12,550	30,983	26,373	-	-
51120	Boards & Commissions	11,229	23,571	26,397	11,408	24,661	31,821	31,821	31,821
51133	Longevity	10,525	9,568	5,295	-	5,295	2,600	2,600	2,600
51201	Overtime	-	1,812	1,812	689	688	500	500	500
51322	Severance	11,086	-	5,000	6,582	6,581	-	-	-
52101	Medical Benefits	62,986	54,896	70,075	34,616	70,215	76,071	76,071	76,071
52102	Life Insurance	-	-	1,530	-	1,530	1,530	1,530	1,530
52110	Med Ins CoPay	(2,908)	(8,923)	(9,358)	(3,854)	(8,205)	(9,358)	(9,358)	(9,358)
52112	Clothing Allowance	600	1,475	1,000	500	1,000	600	600	600
52208	MERS Pension	51,981	56,588	68,149	25,792	58,826	77,802	77,802	77,802
52301	FICA/Medicare	21,963	21,409	21,582	9,581	21,560	28,081	28,081	28,081
52902	Employee Assistance	-	-	150	-	-	550	-	-
53000	Purchased Services	12,504	4,930	52,200	9,123	29,410	52,200	52,200	52,200
53705	Postage	5,238	3,353	4,000	2,836	4,417	4,000	4,000	4,000
55401	Advertising	27,142	23,544	25,000	9,630	25,095	25,000	25,000	25,000
55500	Printing & Binding	38,291	29,780	40,000	2,739	6,481	40,000	40,000	40,000
55800	Travel & Training	457	255	600	520	766	600	600	600
56100	General Office Expense	7,106	5,622	8,000	2,150	6,593	8,000	8,000	8,000
56101	Office Equipment	615	26,040	500	675	1,792	500	500	500
57305	Repair & Maintenance -Equipm	2,684	13,664	2,000	2,150	2,594	2,000	2,000	2,000
58102	Dues & Fees	225	162	300	100	335	300	300	300
							-	-	-
	1% Reduction						-	(6,567)	(6,567)
							-	-	-
	TOTAL	477,716	587,516	628,611	271,338	599,229	674,946	650,177	650,177

STAFFING	2015	Proposed
Position	Totals	Totals
City Clerk	1	1
Deputy City Clerk		1
Municipal Services Clerk	1	1
Municipal Services Clerk	1	1
Municipal Services Clerk	2	1
Municipal Court Administrator	1	1
Municipal Services Clerk	1	1
-		-
-		-
-		-
Totals	7	7

FINANCE

Malcolm A. Moore

Director

The Finance Department develops and controls financial management functions of the City of East Providence and the East Providence School District as delegated in Article IV of the East Providence City Charter. This includes all matters pertaining to the financial operations and financial planning and development of the City to insure fiscal stability.

The Finance Department is organized into Finance Administration, Accounting, Purchasing, Tax Assessment and Tax Collection. The heads of these divisions are appointed by and report directly to the Director of Finance who in turn reports directly to the City Manager.

The Finance Director and Tax Collection are located on the first floor of City Hall. The offices of Assessment, Accounting and Purchasing are located on the second floor of City Hall

Over the last two years, all systems in Tax Assessment, Tax Collection, Utility Billing, Accounting, Purchasing, Payroll and HR have been upgraded. The last major upgrade occurred in 1995.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

260 FINANCE

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015		FY 2016			
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	186,741	485,942	396,364	226,289	489,195	496,554	496,554	496,554
51116	State Finance Officer	-	-	-	-	-	-	-	-
51133	Longevity	11,821	13,583	12,056	139	12,056	13,814	13,814	13,814
52101	Medical Benefits	43,514	115,912	83,684	41,338	83,855	99,918	99,918	99,918
52110	Med Ins CoPay	(1,419)	(20,766)	(14,065)	(5,792)	(12,333)	(16,814)	(16,814)	(16,814)
52112	Clothing Allowance	450	1,200	750	375	750	375	375	375
52208	MERS Pension	25,373	127,915	89,880	34,017	75,838	128,562	128,562	128,562
52301	FICA/Medicare	11,070	48,307	31,336	13,911	31,304	39,043	39,043	39,043
53000	Purchased Services	-	59,863	35,000	11,300	35,000	35,000	33,000	33,000
53705	Postage	-	2,406	2,500	1,313	2,671	2,500	2,500	2,500
55800	Travel & Training	-	150	1,500	1,072	1,042	1,500	1,500	1,500
56100	General Office Expense	1,704	6,335	2,100	2,224	10,258	2,500	2,500	2,500
57305	Repair & Maintenance -Equipm	440	1,322	400	182	584	500	500	500
58102	Dues & Fees	-	-	1,000	400	-	1,000	1,000	1,000
							-	-	-
	1% Reduction						-	(8,025)	(8,025)
							-	-	-
	TOTAL	279,694	842,169	642,505	326,768	730,220	804,452	794,427	794,427

STAFFING	2015	Proposed
Position	Totals	Totals
Finance Director	1	1
* Deputy Finance Director	1	1
Senior Accountant	1	1
Budget Analyst	1	1
Junior Accountant	1	1
Payroll Supervisor	1	1
Accounts Payable	1	1
*Secretary Payroll	2	2
*Secretary Business Office	1	1
State Fiscal Advisor		1
-		-
-		-
-		-
-		-
-		-
Totals	10	11

* Paid by school district

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

270 TAX COLLECTION

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015			FY 2016		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	221,161	214,547	230,585	106,950	231,912	269,040	269,040	269,040
51116	Part Time/Temporary Pay	-	12,238	10,000	-	6,900	10,000	10,000	10,000
51133	Longevity	12,742	-	16,050	-	16,050	16,402	16,402	16,402
51201	Overtime	5,086	16,457	5,000	-	-	5,000	5,000	5,000
52101	Medical Benefits	86,384	71,252	82,761	40,882	82,158	72,620	72,620	72,620
52102	Life Insurance	-	-	1,492	-	1,492	1,500	1,500	1,500
52110	Med Ins CoPay	(4,013)	(12,609)	(12,502)	(5,148)	(10,989)	(10,871)	(10,871)	(10,871)
52112	Clothing Allowance	600	1,325	1,000	500	1,000	1,250	1,250	1,250
52208	MERS Pension	50,857	48,791	53,209	20,138	44,017	74,123	72,123	72,123
52301	FICA/Medicare	22,187	18,426	21,419	9,508	20,983	22,984	22,984	22,984
53000	Purchased Services	15,040	18,020	20,000	10,348	25,644	25,000	25,000	25,000
53705	Postage	27,065	24,611	30,000	1,537	21,913	35,000	31,000	31,000
55400	Advertising, Printing	7,460	12,768	9,000	434	8,704	12,000	12,000	12,000
56100	General Office Expense	1,754	2,717	3,000	1,075	2,263	4,000	4,000	4,000
56101	Office Equipment	1,322	1,057	2,000	-	1,542	2,500	2,500	2,500
57305	Repair & Maintenance -Equipm	6,742	1,056	7,000	3	9	7,000	3,000	3,000
57311	Technology Lease	35,511	5,922	8,500	7,540	10,480	20,000	20,000	20,000
58102	Dues & Fees	80	-	200	85	188	300	300	300
							-		-
	1% Reduction						-	(5,578)	(5,578)
							-		-
	TOTAL	489,978	436,578	488,714	193,852	464,266	567,848	552,270	552,270

STAFFING	2015	Proposed
Position	Totals	Totals
Tax Collector	1	1
Deputy Tax Collector	1	1
Senior Account Maintenance Clerk	1	1
Account Maintenance Clerk	2	3
-		-
-		-
-		-
Totals	5	6

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

280 PURCHASING

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015		FY 2016			
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	80,773	113,238	115,777	54,152	118,064	120,719	120,719	120,719
51133	Longevity	2,152	2,362	2,196	-	2,196	2,402	2,402	2,402
52101	Medical Benefits	29,659	28,500	33,269	16,434	33,337	32,986	32,986	32,986
52110	Med Ins CoPay	(609)	(4,450)	(4,667)	(1,922)	(4,092)	(5,350)	(5,350)	(5,350)
52112	Clothing Allowance	150	400	250	125	250	400	400	400
52208	MERS Pension	21,018	32,776	35,744	13,528	30,160	31,014	31,014	31,014
52301	FICA/Medicare	9,170	12,377	12,425	5,516	12,412	9,419	9,419	9,419
53705	Postage	161	959	200	97	177	300	300	300
55400	Advertising, Printing	5,839	-	1,200	-	-	-	-	-
55800	Travel & Training	255	-	500	-	-	200	200	200
56100	General Office Expense	153	598	200	86	2,929	1,600	1,600	1,600
56101	Office Equipment	-	-	200	-	155	200	200	200
57305	Repair & Maintenance -Equipm	685	1,322	250	182	511	200	200	200
58102	Dues & Fees	270	285	300	-	420	2,000	1,000	1,000
							-	-	-
	1% Reduction						-	(1,951)	(1,951)
							-	-	-
	TOTAL	149,676	188,367	197,844	88,198	196,519	196,090	193,139	193,139

STAFFING	2015	Proposed
Position	Totals	Totals
Purchasing Agent	1	1
Purchasing Administrator	1	1
*Secretary Business Office	1	1
-	-	-
-	-	-
-	-	-
Totals	3	3

* Paid by school district

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

290 TAX ASSESSOR

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015			FY 2016		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	312,205	316,950	324,701	150,012	324,855	330,227	330,227	330,227
51133	Longevity	16,829	17,249	17,164	-	17,164	17,542	17,542	17,542
52101	Medical Benefits	67,634	54,896	77,321	38,195	77,479	53,890	53,890	53,890
52102	Life Insurance	-	-	1,792	-	1,792	1,792	1,792	1,792
52110	Med Ins CoPay	(3,501)	(10,406)	(10,913)	(4,494)	(9,569)	8,777	8,777	8,777
52112	Clothing Allowance	750	2,000	750	625	1,710	1,250	1,250	1,250
52208	MERS Pension	58,179	67,099	73,175	27,694	61,743	87,604	87,604	87,604
52301	FICA/Medicare	25,382	25,339	30,974	13,750	30,942	26,604	26,604	26,604
52917	Tuition/Education	-	-	1,000	-	-	500	500	500
53000	Purchased Services	95,178	9,512	325,000	25,453	325,000	285,000	285,000	285,000
53705	Postage	11,077	719	12,000	307	640	12,000	12,000	12,000
55400	Advertising, Printing	1,619	1,797	2,000	90	2,489	6,000	6,000	6,000
55800	Travel & Training	50	65	500	-	60	500	500	500
56100	General Office Expense	655	269	600	91	1,350	500	500	500
56101	Office Equipment	-	2,381	2,500	1,022	2,044	3,400	3,400	3,400
57305	Repair & Maintenance -Equipm	593	362	600	168	253	500	500	500
58102	Dues & Fees	315	413	800	469	692	900	900	900
							-	-	-
	1% Reduction						-	(8,370)	(8,370)
							-	-	-
	TOTAL	586,965	488,645	859,964	253,382	838,644	836,986	828,616	828,616

STAFFING	2015	Proposed
Position	Totals	Totals
Tax Assessor	1	1
Assistant Assessor	2	2
Appraisal Technician	1	1
Title Researcher	1	1
Senior Clerk Typist II	1	1
-		-
-		-
-		-
Totals	6	6

PLANNING DEPARTMENT

Jeanne M. Boyle
Planning Director

The Planning Department is a department of the City and reports to the City Manager. The Planning Department oversees land-use planning, review of development projects, economic development and business assistance, and administration of Federal, State and private grants. The Department is also responsible for long-range planning including the preparation of the City's Comprehensive Plan and other required plans. The Department administers the implementation of various transportation, open space and recreation projects.

The City's Emergency Management Agency is also housed within the Planning Department and is responsible for all emergency management and hazard mitigation planning, preparation and administration of emergency management grants and coordination with other City departments such as Police, Fire and Public Works during emergency events.

The Community Development Office is part of the Planning Department and is federally funded through the Department of Housing and Urban Development (HUD). The Community Development Office is charged with administering the federal funds which come to the City to make improvements through economic development programs, housing rehabilitation programs for homeowners, infrastructure improvements, and assistance to local City non-profit agencies.

The Planning Department has been involved with several major development projects that are either under construction or have completed their permitting processes. These projects include the 600 unit Village on the Waterfront development on Veteran's Memorial Parkway and the Kettle Point development, a 400 unit project which is also located on Veteran's Memorial Parkway. Both of these projects are located in the City's Waterfront District. Outside of the Waterfront District, commercial development is also on the increase with significant projects such as the new 75,000 sf medical office building on the Wampanoag Trail, the 77 Highland Avenue retail center under construction, and the 180,000 sf Igus manufacturing facility on Ferris Avenue which was recently completed.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

300 PLANNING

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015			FY 2016		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	364,314	363,106	373,372	176,638	381,742	383,511	383,511	383,511
51133	Longevity	29,663	30,256	30,256	-	30,256	30,256	30,256	30,256
52101	Medical Benefits	37,196	41,570	48,526	23,971	48,625	48,526	48,526	48,526
52102	Life Insurance	-	-	1,527	-	1,527	1,527	1,527	1,527
52110	Med Ins CoPay	(3,255)	(8,503)	(8,917)	(3,672)	(7,818)	(8,917)	(8,917)	(8,917)
52112	Clothing Allowance	150	400	250	125	125	250	250	250
52208	MERS Pension	67,074	80,216	87,480	33,108	81,377	91,985	91,985	91,985
52301	FICA/Medicare	29,263	30,293	30,410	13,500	30,343	31,653	31,653	31,653
52902	Employee Assistance	-	-	139	-	-	139	139	139
53000	Purchased Services	(3,082)	-	10,000	1,025	9,275	75,000	25,000	25,000
53102	Temporary Clerical Support	941	1,770	7,000	450	7,447	14,000	14,000	14,000
53705	Postage	2,006	565	1,500	799	1,871	1,500	1,500	1,500
54403	Telephone/Communications	920	742	1,000	267	643	1,000	1,000	1,000
55400	Advertising, Printing	(11)	489	5,000	73	97	20,000	20,000	20,000
55401	Advertising - SubDivision	-	-	500	275	817	500	500	500
55800	Travel & Training	1,165	1,668	3,000	40	106	4,000	4,000	4,000
56100	General Office Expense	244	660	750	263	1,735	750	750	750
56101	Office Equipment	-	4,462	4,400	2,153	4,305	3,500	500	500
56211	Gas, Oil, Lubricants	29	-	200	-	-	200	200	200
57305	Repair & Maintenance -Equipm	388	331	500	207	463	4,300	4,300	4,300
58102	Dues & Fees	1,553	2,225	2,000	3,355	3,355	3,000	3,000	3,000
							-	-	-
	1% Reduction						-	(6,537)	(6,537)
							-	-	-
	TOTAL	528,558	550,250	598,893	252,577	596,291	706,680	647,143	647,143

STAFFING	2015	Proposed
Position	Totals	Totals
Director of Planning	1	1
Planner IV	1	1
Planner III - Economic Development	1	1
Planner II	1	1
Planner II/Assistant EMA Director	1	1
-	-	-
-	-	-
-	-	-
Totals	5	5

LAW DEPARTMENT

Timothy J. Chapman
City Solicitor

The City Solicitor and the Assistant City Solicitors represent the City of East Providence in all litigation in Federal and State courts and all Federal and State administrative agencies. Additionally, the Law Department acts as legal advisors to the City Council, City Manager, all departments and divisions and appointed City boards and commissions in matters ranging from the application of City and State law to union grievances and arbitration matters. As corporate counsel, they prepare and review all ordinances, resolutions, contracts, leases, easements and other legal documents and render legal opinions on a myriad of questions. They also appear before the Liquor Control Administration, Commission for Human Rights, Labor Relations Board, American Arbitration Association and miscellaneous other commissions and agencies of the State and Federal government. As litigation counsel, the attorneys accept service, prepare pleadings and attend court hearings on lawsuits filed against various City agencies and also handle the prosecution of code violations in Municipal Court as well as the prosecution of criminal violations in Sixth Division District Court. They also attend City Council, Zoning Board of Review, Planning Board, Minimum Property Standards Board of Review, Building Board of Standards and Appeals, and Personnel Hearing Board meetings and are available by request for attendance at meetings of various other City boards and commissions.

The Law Department attorneys and staff attend the Attorney General's Open Government Summit held each year at the Roger Williams School of Law in Bristol which focuses on achieving a more open government through education and open dialogue. This summit is an important part of that education and discussion strategy and focuses on the key elements of open government in this State: the Access to Public Records Act and the Open Meetings Act. Recent developments at the Department of Attorney General, the Rhode Island Courts and the Rhode Island General Assembly are also emphasized.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

350 LAW

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015		FY 2016			
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	106,920	87,044	96,184	44,393	96,184	97,819	97,819	97,819
51116	Part Time/Temporary Pay	-	-	14,820	-	-	14,820	14,820	14,820
51133	Longevity	7,125	4,746	4,745	-	4,745	4,826	4,826	4,826
51322	Severance	-	4,757	-	-	-	-	-	-
52101	Medical Benefits	15,492	15,173	308	152	668	960	960	960
52102	Life Insurance	-	-	597	-	597	598	598	598
52110	Med Ins CoPay	(1,021)	(2,225)	(2,333)	(961)	(2,045)	-	-	-
52208	MERS Pension	28,463	20,560	22,422	8,486	19,542	25,856	25,856	25,856
52301	FICA/Medicare	12,418	7,764	6,258	2,778	6,251	8,986	8,986	8,986
52902	Employee Assistance	-	-	63	-	-	63	63	63
53000	Outside Services	154,257	87,950	175,000	54,704	145,530	199,000	199,000	199,000
53705	Postage	328	276	400	120	240	500	500	500
54403	Telephone/Communications	434	-	780	358	823	800	800	800
55800	Travel & Training	-	-	700	457	609	1,000	1,000	1,000
56100	General Office Expense	945	703	1,200	182	1,409	1,200	1,200	1,200
56101	Office Equipment	-	-	1,500	-	4,662	2,000	2,000	2,000
56219	Supplies - Cleaning	-	-	300	-	-	300	300	300
56400	Books	1,902	1,975	2,500	1,865	2,500	3,000	3,000	3,000
57305	Repair & Maintenance -Equipm	2,981	5,413	2,000	1,138	3,971	2,500	2,500	2,500
58102	Dues & Fees	-	-	500	219	500	500	500	500
							-	-	-
	1% Reduction						-	(3,647)	(3,647)
							-	-	-
	TOTAL	330,244	234,136	327,944	113,891	286,186	364,728	361,081	361,081

STAFFING	2015	Proposed
Position	Totals	Totals
Legal Secretary	1	1
Legal Secretary I	1	1
-	-	-
-	-	-
-	-	-
Totals	2	2

HUMAN RESOURCES

Kathleen Waterbury
Director

The Human Resources Department (HR) serves the leadership and staff of both the City of East Providence and East Providence School Department. The HR Department strives to develop, recommend and administer human resource programs that support the overall mission and goals of the City. The HR Department consists of the HR Director, EEO Officer, four HR Analysts and three secretaries.

The HR Department is responsible for recruiting and selecting the best-qualified staff; fostering and actively promoting equal opportunity in employment on the basis of ability to perform work, and eliminate and prevent discrimination on the basis of race, color, religion, sex, sexual orientation, gender identity or expression, age, disability and national origin. HR also develops and administers wage, salary and benefit programs, promotes employee wellness and well-being, and is responsible for adopting and implementing fair and effective workplace policies.

In FY2015, HR conducted both Fire and Police recruitment drives and filled a multitude of open positions. In addition, seven promotional exams were administered for Police and Fire. HR also conducted audits on the city's medical, dental, and life insurance benefits which resulted in correcting eligibility status for employees and retirees. This effort resulted in a substantial cost savings, the sum of which is still yet to be realized. The HR staff also underwent a major cross training effort to ensure that all HR Analysts are able to assume responsibilities of other team members in the event of an absence, which has facilitated improved client service and support.

In FY2016, HR will partner with the EPPD to develop a comprehensive recruiting strategy to attract and retain minority candidates for entry level officers as well as develop a complimentary strategy to attract sworn officers to effectively staff the police department to ensure optimal public safety and enhance community relations with the citizens of EP. Two additional areas of focus that will require significant effort will be the selection and implementation of an HR software package and ensuring that the City is in regulatory compliance and prepared to meet the stringent requirements of the Affordable Care Act.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

400 HUMAN RESOURCES

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015			FY 2016		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	237,556	348,861	385,357	180,179	378,430	412,549	412,549	412,549
51116	Part Time/Temporary Pay	-	-	11,340	-	-	2,100	2,100	2,100
51133	Longevity	3,768	3,673	3,672	-	3,672	-	-	-
51201	Overtime	-	114	-	-	-	-	-	-
51322	Severance	21,548	3,113	5,000	-	3,720	3,800	3,800	3,800
52101	Medical Benefits	37,334	94,045	99,322	49,063	99,528	95,196	95,196	95,196
52102	Life Insurance	123,338	9,467	1,793	-	1,793	1,793	1,793	1,793
52110	Med Ins CoPay	(2,451)	(12,076)	(17,190)	(7,079)	(15,073)	(16,750)	(16,750)	(16,750)
52112	Clothing Allowance	-	-	350	-	-	-	-	-
52208	MERS Pension	32,736	97,396	86,131	32,598	72,675	115,517	115,517	115,517
52301	FICA/Medicare	14,282	37,094	29,759	13,211	29,729	32,011	32,011	32,011
53000	Purchased Services	4,445	1,625	11,500	1,000	2,496	25,000	25,000	25,000
53705	Postage	1,172	1,025	875	491	1,192	1,000	1,000	1,000
55401	Advertising	2,658	7,663	-	2,227	2,969	-	-	-
55501	Printing - Forms	1,559	707	1,500	-	1,012	1,000	1,000	1,000
55810	Recruitment Expenses	-	21,219	17,500	5,139	23,000	19,000	19,000	19,000
56100	General Office Expense	2,756	1,379	1,000	1,234	3,074	1,500	1,500	1,500
56101	Office Equipment	3,555	704	2,500	-	2,159	1,500	1,500	1,500
57305	Repair & Maintenance -Equipm	290	407	250	502	1,691	800	800	800
58102	Dues & Fees	664	704	775	499	499	630	630	630
							-	-	-
	1% Reduction						-	(6,966)	(6,966)
							-	-	-
	TOTAL	485,210	617,120	641,434	279,064	612,566	696,646	689,680	689,680

STAFFING	2015	Proposed
Position	Totals	Totals
Director	1	1
HR Analyst	1	1
Affirmative Action Officer	1	1
HR Coordinator	1	1
*Secretary	1	1
*Secretary		1
-		-
-		-
Totals	8	9

*Paid by school district

CANVASSING AUTHORITY

Leslie Shattuck-Moore
Canvassing Administrator

The primary goal of the Board of Canvassers is to operate in accordance with Title 17 of the Rhode Island General Laws and the Charter of the City of East Providence. The mission of the Board of Canvassers is to maintain the highest standards of professionalism in the electoral process and for the voters of the City of East Providence. The Board of Canvassers works in conjunction with the Rhode Island State Board of Elections and the Secretary of State's Office to provide the highest level of integrity in all elections. We continue with required upgrades and conversions and to address all election requirements for future primaries and elections.

The Department is responsible for the following: declaration, nominations, preparing lists for candidates, preparing maps for candidates and residents, verification, gathering and compiling of reporting information, legal ads, preparation of mail ballot applications and mail ballot certifications, scheduling and training of poll workers for all voting districts, preparing street listings, voter lists and labels for all districts, purchasing and organizing supplies for all districts, disaffiliation forms, continued voter list upgrades, statewide duplicate list changes, and National Change of Address Voter list maintenance which requires the handling of over 32,000 voter registration forms for each project.

The Board of Canvassers is a bipartisan three member board that is appointed by the City Council but governed by the State. They are responsible for the conduct of all election activities as outlined above.

The Canvassing Authority staff consists of an Administrator who oversees one full time clerk and one part time clerk.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

450 CANVASSING AUTHORITY

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015			FY 2016		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	83,117	86,626	87,646	41,037	88,430	84,501	84,501	84,501
51116	Part Time/Temporary Pay	-	3,572	8,500	1,679	2,297	8,500	8,500	8,500
51133	Longevity	5,081	5,683	5,748	-	5,748	3,575	3,575	3,575
51201	Overtime	1,893	1,924	2,000	1,443	1,443	4,000	4,000	4,000
52101	Medical Benefits	28,519	28,499	33,103	16,352	33,169	32,986	32,986	32,986
52102	Life Insurance	-	-	597	-	597	597	597	597
52108	Employee Assistance	100	-	42	-	-	42	42	42
52110	Med Ins CoPay	(1,766)	(5,192)	(5,469)	(2,252)	(4,795)	(5,350)	(5,350)	(5,350)
52112	Clothing Allowance	150	400	400	125	250	400	400	400
52208	MERS Pension	16,107	18,562	20,553	7,779	17,945	21,844	21,844	21,844
52301	FICA/Medicare	7,027	7,315	7,948	3,528	7,931	7,694	7,694	7,694
53000	Purchased Services	22,824	14,952	31,365	21,523	21,387	32,350	32,350	32,350
53705	Postage	4,754	5,961	3,000	1,971	6,449	4,500	6,000	6,000
53706	Food	-	31	150	56	106	150	150	150
54600	Rentals	1,517	1,103	2,450	1,008	1,007	2,850	2,850	2,850
55400	Advertising, Printing	6,121	5,694	4,000	-	-	5,000	5,000	5,000
55800	Travel & Training	-	-	200	-	-	200	200	200
56100	General Office Expense	656	1,335	1,000	278	5,299	1,500	1,500	1,500
57305	Repair & Maintenance -Equipm	405	526	500	37	315	500	500	500
58102	Dues & Fees	80	80	200	-	80	200	200	200
							-	-	-
	1% Reduction						-	(2,075)	(2,075)
							-	-	-
	TOTAL	176,585	177,071	203,933	94,564	187,658	206,039	205,464	205,464

STAFFING	2015	Proposed
Position	Totals	Totals
Canvassing Administrator	1	1
Clerk Typist	1	1
-		-
-		-
Totals	2	2

PUBLIC LIBRARY

Eileen Socha
Director

The East Providence Public Library is dedicated to building community by providing educational and recreational resources in a variety of formats and programs. There are two locations in the City and the Library offers virtual and face to face community space for conversation, knowledge, equitable access to information, lifelong learning and civic engagement. Material for all ages is available in print, large print audio and downloadable e-books, CD's and DVD's.

The Library is a City department reporting to the City Manager. It is governed by a 7 member Board of Trustees appointed by the City Council. The Library staff consists of: Library Director, 9 Professional Librarians, Literacy Coordinator, Circulation Coordinator, Technical Services Assistant, Youth Services Assistant, 7 Library Aides, 4 Part Time Employees and 1 Student Assistant.

The Library is currently revitalizing the previously closed Fuller Branch on Dover Avenue into a Creative Learning Center, which will become an extension of the East Providence Public Library. The plan is to offer a tech savvy space empowering residents to build new skills, develop new understandings, to create and to share. The building is currently being renovated and will open in the winter of 2016.

Annually, the Library circulates more than 331,000 items and answers nearly 13,500 reference questions. There are 20,539 registered borrowers and visits to the Library total more than 230,000. 556 programs were offered with an attendance of 14,427 for the enjoyment and intellectual stimulation of residents of all ages.

DEPARTMENT OF PUBLIC WORKS

Steve Coutu
Director

The mission of the Department of Public Works is to efficiently provide essential public works services for the entire community with a commitment to enhance the living and working environment within the City.

The Department of Public Works is headed by the Public Works Director. Staff in the Department consists of 90 full-time employees, and several part-time and seasonal employees. The Department consists of nine (9) Divisions including: Building Inspection, Engineering, Highway and Parks, Refuse and Recycling, Public Buildings, Central Garage, Water Utilities, Water Pollution Control

The Department of Public Works provides services to East Providence residents in the areas of streets and sidewalks, parks and grounds maintenance, refuse and recycling collection, engineering services, water distribution, wastewater treatment and collection, building code and inspection services. In addition, the Department is responsible for the maintenance of all City owned buildings, and maintenance of the City's vehicles and equipment. The Department coordinates streetlight repairs with National Grid.

The Building Inspection Division is responsible for the issuance of permits and conducting inspections for all new construction and alterations for buildings within the City to ensure all applicable building codes are met. The Division issues permits including building, plumbing, mechanical, and electrical. This office is also responsible for the review of minimum housing complaints, and zoning issues.

The Engineering Division is located on the 2nd floor of City Hall in the Public Works office. The Division is headed by the City Engineer and it is responsible for the maintenance and update of roadway, sewer, water, and drainage plans and is the source of information to contractors and the general public on these subjects. The Engineering Division works closely with the Public Works Director and the other public works divisions on developing plans and specifications, and contracts for public works projects. Many City improvement projects including water and sewer line extension, drainage improvements, building improvements, as well as work at the City's wastewater treatment facility are developed with in-house staff eliminating the need for relying on consultants for many projects.

The Highway Division is responsible for the maintenance of 160 miles of City streets, work activities include:

- Snow and Ice removal operations (The City does not rely upon outside contractors for this service)
- Street Sweeping
- Storm Drain Maintenance including catch basin cleaning (3000 catch basins and 1300 manholes), and drain pipe cleaning (66 miles of drain pipe), and clearing brush and debris from over 4.5 miles of open drainage ditches.

- Provides pothole patching, and utility trench repairs on City streets.
- Provides sidewalk improvements for locations damaged by City street trees.
- Provides for new traffic signs and makes repairs to signs as needed.
- Provides and maintains pavement markings for traffic control.
- Maintains 158 City owned and operated traffic signal devices.
- Maintains the former landfill site and operates the compost facility where approximately 5000 tons of leaf and waste are processed annually.

The Parks Division is responsible for the planning, maintenance and improvement of approximately 320 acres that consists of 15 neighborhood parks and playgrounds, sports field maintenance for 20 ball fields, 5 outdoor tennis courts, 17 outdoor basketball courts, 9 youth soccer and football fields. These include Agawam/Mello Softball Complex, Hunt's Mills Recreation Area, Rose Larisa Memorial Park, Crescent Park/Looff Carousel grounds, conservation areas, 2 historic cemeteries, traffic islands, 11 large flower planters and part of the Blackstone Valley Bikeway. In addition, Parks oversees and cares for approximately 8300 public trees located in parks, playgrounds, schools, conservation areas and streets.

The Public Buildings Division is responsible for the daily cleaning, general maintenance, and repairs of the following City owned buildings: City Hall, Municipal Garage Complex, Animal Shelter, Recreation Center, Police Station, Senior Center, Breed Hall, Sweetland House, the four Library branches. The Division also assists with maintenance and repairs to the four Fire Stations as needed.

The Refuse and Recycling Division is managed by the DPW Programs Coordinator. The Refuse/Recycling Division successfully implemented the Automated Recycling Collection programs this year. Nearly 5000 tons of recycling materials were collected last year and the City's recycling rate has increased to 27%.

Central Garage or Fleet Maintenance is located at the Municipal Public Works Complex located at 60 Commercial Way. This Division is responsible for the maintenance and repair of approximately 350 pieces of City owned equipment ranging from lawnmowers to snow plow trucks, police vehicles, and all fire apparatus. Most repair work and preventative maintenance is performed with in-house resources. The work performed ranges from oil changes and tire repairs, to complete engine overhauls.

The Water Utilities Division serves to operate and maintain the water distribution system which provides water service to all East Providence residents and businesses. The water distribution system consists of 200 miles of water main of various sizes, all valves and hydrants, two water storage tanks and pumping station located at Kent Heights, and nearly 15,000 water meters.

The City's Wastewater Facility and Collection System is operated and maintained by United Water. The City was the recipient of the 2014 Gold Award from the American Council of Engineering Companies of Massachusetts for Professional Design Excellence.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

600 PUBLIC WORKS

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015			FY 2016		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	148,625	157,641	160,749	75,019	162,093	163,481	163,481	163,481
51133	Longevity	38,201	12,511	11,989	-	11,989	13,079	13,079	13,079
52101	Medical Benefits	9,959	28,499	33,104	16,353	32,863	32,986	32,986	32,986
52102	Life Insurance	-	-	598	-	598	-	-	-
52110	Med Ins CoPay	(2,314)	(5,191)	(7,033)	(2,896)	(6,182)	(6,879)	(6,879)	(6,879)
52208	MERS Pension	23,368	33,142	36,143	13,679	30,997	44,386	44,386	44,386
52301	FICA/Medicare	10,195	12,262	13,214	5,866	12,920	13,507	13,507	13,507
53705	Postage	90	57	100	15	33	50	50	50
54403	Telephone/Communications	7,159	1,297	800	389	1,050	800	800	800
55800	Travel & Training	-	-	500	28	47	500	500	500
56100	General Office Expense	(1)	207	200	45	157	200	200	200
58102	Dues & Fees	537	240	500	96	421	500	500	500
							-	-	-
	1% Reduction						-	(2,626)	(2,626)
							-	-	-
	TOTAL	235,819	240,665	250,864	108,594	246,986	262,610	259,984	259,984

STAFFING	2015	Proposed
Position	Totals	Totals
DIRECTOR	1	1
DPW PROGRAM COORDINATOR	1	1
-		-
-		-
Totals	2	2

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

605 BUILDING INSPECTION

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015			FY 2016		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	318,708	251,922	269,143	102,373	247,794	337,766	337,766	337,766
51116	Part Time/Temporary Pay	29,587	59,403	45,760	27,752	57,134	45,000	45,000	45,000
51133	Longevity	18,849	15,346	19,855	-	19,855	17,811	17,811	17,811
51201	Overtime	2,815	8,665	6,000	7,119	14,626	10,000	10,000	10,000
51322	Severance	-	13,015	-	-	-	-	-	-
52101	Medical Benefits	72,272	29,424	82,760	40,882	82,929	83,425	83,425	83,425
52102	Life Insurance	-	-	1,493	-	1,493	-	-	-
52110	Med Ins CoPay	(7,419)	(5,191)	(14,846)	(6,114)	(13,017)	(13,757)	(13,757)	(13,757)
52112	Clothing Allowance	150	400	250	125	250	300	300	300
52208	MERS Pension	56,992	39,871	70,973	26,861	59,885	92,354	92,354	92,354
52301	FICA/Medicare	24,864	20,371	19,875	8,823	19,855	31,409	31,409	31,409
53000	Purchased Services	35,211	70,796	35,000	21,664	66,571	45,000	45,000	45,000
53705	Postage	6,161	7,318	6,500	2,830	6,780	6,500	6,500	6,500
54300	Tank Testing/Repairs	3,226	7,772	5,000	-	3,006	2,500	2,500	2,500
54403	Telephone/Communications	4,879	4,633	4,620	1,977	4,830	4,620	4,620	4,620
55400	Advertising, Printing	2,256	1,026	2,000	-	-	1,000	1,000	1,000
55800	Travel & Training	741	445	1,000	-	-	1,000	1,000	1,000
56100	General Office Expense	477	673	1,000	308	691	1,000	1,000	1,000
56101	Office Equipment	-	-	1,000	-	-	500	500	500
56211	Gas, Oil, Lubricants	3,781	3,130	3,500	1,166	2,012	2,500	2,500	2,500
57301	Repairs - Vehicles	4,805	1,566	1,000	128	466	500	500	500
57305	Repair & Maintenance -Equipm	47	1,055	500	404	1,674	500	500	500
58102	Dues & Fees	2,025	2,155	2,500	1,780	2,261	2,500	2,500	2,500
							-	-	-
	1% Reduction						-	(6,724)	(6,724)
							-	-	-
	TOTAL	580,427	533,795	564,883	238,078	579,095	672,428	665,704	665,704

STAFFING	2015	Proposed
Position	Totals	Totals
BUILDING OFFICIAL	1	1
ELETRICAL INSPECTOR	0.5	0
PLUMB,MECH & BLDG.INSP	1	1
ZONING OFFICER	1	1
CLERK TYPIST	2	2
BUILDING INSPECTOR		1
Totals	5.5	6

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

610 ENGINEERING

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015			FY 2016		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	419,962	427,130	434,772	202,782	438,248	442,309	442,309	442,309
51133	Longevity	32,158	32,801	32,802	-	32,802	33,676	33,676	33,676
51201	Overtime	3,633	6,150	3,000	1,828	7,158	5,000	5,000	5,000
52101	Medical Benefits	70,733	83,396	97,540	48,183	96,829	80,873	80,873	80,873
52102	Life Insurance	-	-	2,090	-	2,090	2,090	2,090	2,090
52108	Employee Assistance	100	-	147	-	-	147	147	147
52110	Med Ins CoPay	(4,795)	(17,080)	(17,991)	(7,409)	(15,814)	(14,641)	(14,641)	(14,641)
52112	Clothing Allowance	150	2,000	2,000	1,225	1,850	2,000	2,000	2,000
52208	MERS Pension	64,538	92,033	103,520	39,179	85,638	119,900	119,900	119,900
52301	FICA/Medicare	28,156	34,985	36,152	16,049	35,417	37,502	37,502	37,502
52917	Tuition/Education	-	495	2,000	-	-	2,000	2,000	2,000
53000	Purchased Services	689	1,061	1,500	-	342	1,500	1,500	1,500
53705	Postage	1,930	222	1,000	44	91	1,000	1,000	1,000
54403	Telephone/Communications	866	660	900	554	1,428	1,200	1,200	1,200
55800	Travel & Training	770	660	1,000	249	1,112	1,500	1,500	1,500
56100	General Office Expense	1,799	1,659	2,350	276	2,345	2,800	2,800	2,800
56112	Uniform/Apparel Supplies	1,600	22	300	-	191	300	300	300
56211	Gas, Oil, Lubricants	1,450	2,792	2,500	744	1,699	2,500	2,500	2,500
57301	Repairs - Vehicles	509	413	1,000	494	846	1,000	1,000	1,000
57305	Repair & Maintenance -Equiprr	3,177	3,087	3,400	404	1,561	2,800	2,800	2,800
57311	Technology Lease	(157)	-	13,000	10,188	10,188	-	-	-
58102	Dues & Fees	1,615	680	1,890	735	2,655	1,990	1,990	1,990
51116	Part Time/Temporary Pay			-		-	9,240	9,240	9,240
	1% Reduction						-	(7,367)	(7,367)
	TOTAL	628,883	673,166	724,872	315,525	706,676	736,686	729,319	729,319

STAFFING	2015	Proposed
Position	Totals	Totals
CITY ENGINEER	1	1
ASSOC.ENG.I	1	1
ENG AIDE III (CHIEF SURVEY PAR	1	1
ENGINEERING AIDE II	1	1
ENGINEERING AIDE II	1	1
ENGINEERING AIDE I	1	1
CLERK TYPIST II	1	1
-	-	-
-	-	-
Totals	7	7

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

635 STREETLIGHTS

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015			FY 2016		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
56215	Electricity	792,767	696,941	730,000	271,404	646660	700,000	700,000	700,000
	TOTAL	792,767	696,941	730,000	271,404	646,660	700,000	700,000	700,000

STAFFING	2015	Proposed
Position	Totals	Totals
Totals	0	0

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

650 REFUSE DISPOSAL

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015		FY 2016			
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries						-		
51116	Part Time/Temporary Pay	-	675	10,000	1,341	3,042	5,000	5,000	5,000
53705	Postage	8	18	50	23	93	50	50	50
54200	Rubbish Contract	1,339,163	1,324,416	1,329,416	820,100	1,383,886	1,377,923	1,377,923	1,377,923
54201	Rubbish Disposal School	152,683	70,616	75,000	37,530	75,679	72,560	72,560	72,560
54202	Rubbish Disposal Costs	412,557	404,832	420,000	128,636	360,242	420,000	420,000	420,000
54210	Recycling Contract	700,948	664,874	659,864	394,194	662,326	692,240	692,240	692,240
54211	Hazardous Waste Disposal	-	424	2,000	-	-	1,000	1,000	1,000
55000	Earth Day Program	-	(1)	-	(1,250)	(192)	-	-	-
55400	Advertising, Printing	5,568	(1,397)	2,000	495	495	1,500	1,500	1,500
56000	Paper Refuse Bags	-	-	-	700	8,032	-	-	-
56001	Recycling Reserve	-	-	-	10,185	198	-	-	-
56100	General Office Expense	323	155	200	149	6,488	200	200	200
56211	Gas, Oil, Lubricants	23,539	13,540	10,000	2,839	961	10,000	10,000	10,000
56212	Operational Supplies	2,042	192	3,500	-	218	2,000	2,000	2,000
56219	Supplies - Cleaning	160	306	-	143	-	-	-	-
57305	Repair & Maintenance -Equipm	1,311	6,747	14,000	27,867	39,232	15,000	15,000	15,000
							-	-	-
	1% Reduction						-	(25,975)	(25,975)
							-	-	-
	TOTAL	2,638,302	2,485,397	2,526,030	1,422,952	2,540,700	2,597,473	2,571,498	2,571,498

STAFFING	2015	Proposed
Position	Totals	Totals
-		0
-		0
-		0
Totals	0	0

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

670 CENTRAL GARAGE

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015			FY 2016		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	378,471	419,426	424,867	179,845	405,148	434,144	434,144	434,144
51116	Part Time/Temporary Pay	-	-	-	5,082	5,082	5,500	5,500	5,500
51131	Acting Pay	17,882	6,361	4,000	2,738	5,792	4,000	4,000	4,000
51133	Longevity	26,976	24,734	27,516	-	27,516	25,239	25,239	25,239
51201	Overtime	10,067	6,667	7,000	281	471	7,000	7,000	7,000
51322	Severance	4,387	5,226	-	-	-	-	-	-
52101	Medical Benefits	95,025	105,820	107,294	53,001	106,513	96,721	96,721	96,721
52110	Med Ins CoPay	(5,156)	(21,728)	(19,766)	(8,140)	(17,375)	(16,391)	(16,391)	(16,391)
52112	Clothing Allowance	-	1,664	-	1,389	1,514	1,700	1,700	1,700
52208	MERS Pension	79,370	94,001	100,148	37,903	82,849	115,718	115,718	115,718
52301	FICA/Medicare	34,627	33,761	34,607	15,363	33,904	36,405	36,405	36,405
53000	Purchased Services	1,187	986	1,000	503	1,643	1,000	1,000	1,000
54310	Repairs - Building	3,848	1,916	4,000	591	3,567	4,000	4,000	4,000
54402	Water	752	811	800	177	1,415	800	800	800
54403	Telephone/Communications	899	670	900	229	633	900	900	900
54602	Lease Equipment	397	-	800	-	-	800	800	800
55800	Travel & Training	20	-	1,000	-	-	1,000	1,000	1,000
56100	General Office Expense	344	354	400	184	397	500	500	500
56101	Office Equipment	140	130	250	132	226	250	250	250
56102	Small Tools	-	3,088	5,000	1,399	2,932	8,000	8,000	8,000
56112	Uniform/Apparel Supplies	6,396	5,510	6,500	2,228	5,378	6,500	6,500	6,500
56115	Medical Supplies	142	125	150	-	-	150	150	150
56209	Heating Gas/Oil	14,825	15,910	17,000	11,254	19,425	17,000	17,000	17,000
56211	Gas, Oil, Lubricants	11,270	5,472	6,000	1,204	2,416	6,000	6,000	6,000
56215	Electricity	9,049	9,053	10,000	9,030	22,759	17,000	17,000	17,000
56219	Supplies - Cleaning	148	223	150	93	159	200	200	200
57301	Repairs - Vehicles	8,904	2,208	3,000	1,204	3,359	3,000	3,000	3,000
57305	Repair & Maintenance -Equipm	81	2,545	1,950	9	1,732	2,000	2,000	2,000
58102	Dues & Fees	1,527	107	800	750	830	800	800	800
							-	-	-
	1% Reduction						-	(7,799)	(7,799)
							-	-	-
	TOTAL	701,578	725,040	745,366	316,449	718,285	779,936	772,137	772,137

STAFFING	2015	Proposed
Position	Totals	Totals
FLEET MANAGER	1	1
WELDER FABRICATOR	1	1
AUTO MECHANIC	4	3
AUTO MECHANIC	1	1
AUTO MECHANIC	1	1
BILLING & CUSTOMER		1
Totals	8	8

POLICE DEPARTMENT

Christopher Parella
Chief of Department

The East Providence Police Department is a community oriented, full service, public safety agency. Along with the recognized responsibility of enforcing the laws of the State of RI and City ordinance violations, the Police Department's primary objective is to improve the quality of life in our City by identifying and addressing public safety and community concerns in a proactive manner. By being proactive, we are better able to maintain public peace, prevent crime, apprehend criminals, and protect the rights of persons and property. The Police Department recognizes the importance of working with the community to develop programs to meet this common objective and is committed to accomplishing its mission in a professional manner that promotes the respect and dignity of all people.

The Department is broken down into four major divisions: the Office of the Chief of Police which is led by Chief Christopher Parella and Deputy Chief William Nebus, the Patrol Division headed by Captain Michael David, the Detective Division led by Captain Richard Frazier, and the Administrative Services Division led by Captain Bruce Kidman. Smaller sub-divisions that fall under the Patrol Division or directly under Chief Parella consist of: the Traffic Division, School Resource Officers, the Tactical/ Special Reaction Team, the Narcotics/Vice Unit, and Animal Control Division.

During the last fiscal year, we completed interior office updates, upgraded the surveillance system, purchased new firearms, expanded the women's locker room, and now have a newly paved parking lot. Our scheduling of officers was completely overhauled and the community focus has actually expanded department wide instead of just having it be the focus of a few officers. Our goal in the next fiscal year is to drastically reduce the overtime expense since we have many new recruits and four additional officers added back to our Patrol Division that were previously assigned to other units. Over the next year, we would like to continue with interior renovations at Department headquarters and focus on repairing or replacing the failing HVAC system. We are also looking to upgrade small parts of the police fleet in order to spread future expenses over time, rather than have to replace the fleet in bulk as in the past. An additional fleet request has been received from the SRT team for an armored vehicle to protect members during high risk call-out situations.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

720 ANIMAL SHELTER

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015			FY 2016		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	133,975	136,487	138,979	64,017	138,337	141,341	141,341	141,341
51116	Part Time/Temporary Pay	21,780	25,995	48,503	15,805	32,268	48,503	48,503	48,503
51131	Acting Pay	316	832	1,000	1,880	1,880	2,800	2,800	2,800
51133	Longevity	8,054	8,215	8,216	-	8,216	8,355	8,355	8,355
51201	Overtime	7,930	8,071	9,000	8,363	13,994	16,000	16,000	16,000
52101	Medical Benefits	25,915	26,397	30,665	15,148	30,727	28,119	28,119	28,119
52110	Med Ins CoPay	(1,399)	(4,473)	(4,707)	(1,938)	(4,127)	-	-	-
52112	Clothing Allowance	150	1,300	1,200	1,025	1,300	1,200	1,200	1,200
52208	MERS Pension	26,360	30,762	32,590	12,334	27,498	37,708	37,708	37,708
52301	FICA/Medicare	11,500	12,803	13,060	5,798	13,046	-	-	-
52902	Employee Assistance	-	-	42	-	-	-	-	-
53000	Purchased Professional Service	10,851	10,795	10,000	4,105	12,371	10,000	10,000	10,000
53705	Postage	542	65	1,000	30	60	1,000	1,000	1,000
53706	Food	1,462	761	2,500	347	697	2,500	2,500	2,500
54402	Water	749	-	-	565	1,687	1,100	1,100	1,100
54403	Telephone/Communications	1,066	761	1,200	339	902	1,000	1,000	1,000
55501	Printing - Forms	-	281	-	367	800	500	500	500
55800	Travel & Training	35	1,420	1,500	-	-	1,000	1,000	1,000
56100	General Office Expense	520	1,361	2,500	208	573	1,500	1,500	1,500
56112	Uniform/Apparel Supplies	1,012	1,040	1,000	-	3,773	1,000	1,000	1,000
56209	Heating Gas/Oil	4,974	4,865	7,000	483	924	5,000	5,000	5,000
56211	Gas, Oil, Lubricants	5,579	4,972	5,000	1,514	3,165	4,000	4,000	4,000
56215	Electricity	9,349	5,678	10,000	6,463	10,182	10,000	10,000	10,000
56219	Supplies - Cleaning	3,579	4,995	7,400	1,535	4,915	6,000	6,000	6,000
57301	Repairs - Vehicles	1,851	663	4,500	134	1,398	3,000	3,000	3,000
57305	Repair & Maintenance -Equipm	523	4	2,500	82	313	2,000	2,000	2,000
	IT Upgrades						2,000	2,000	2,000
	Capital						60,000		-
	1% Reduction						-	(3,356)	(3,356)
	TOTAL	276,673	284,050	334,648	138,604	304,899	395,626	332,270	332,270

STAFFING	2015	Proposed
Position	Totals	Totals
ANIMAL CONTROL SUPERVISOR	1	1
ANIMAL CONTROL OFFICER PNDKPR	1	1
ASSISTANT POUNDKEEPER	1	1
-		-
-		-
Totals	3	3

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

730 HARBOR MASTER

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015			FY 2016		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51116	Part Time/Temporary Pay	19,696	25,455	28,000	9,231	20,000	28,000	28,000	28,000
53705	Postage	216	212	500	184	318	500	500	500
54300	Repairs & Maintenance	7,963	8,035	7,000	3,186	7,176	7,000	7,000	7,000
54403	Telephone/Communications	2,057	1,414	1,000	791	1,914	2,000	2,000	2,000
55800	Licenses and Permits	13	50	50	50	50	-	-	-
56100	General Office Expense	853	562	2,500	-	-	3,500	3,500	3,500
56211	Gas, Oil, Lubricants	3,255	3,425	3,000	-	3,500	3,000	3,000	3,000
58102	Dues & Fees	6,000	25	50	-	-	-	-	-
58104	Docking Fees	-	6,000	6,000	6,000	6,000	6,000	6,000	6,000
	1% Reduction						-	(500)	(500)
							-		
	TOTAL	40,053	45,178	48,100	19,442	38,958	50,000	49,500	49,500

STAFFING	2015	Proposed
Position	Totals	Totals
Harbor Master Annual Salary	1	1
Asst. Harbor Masters	3	3
Pump Out Operator	1	1
-		-
-		-
Totals	5	5

FIRE DEPARTMENT

Oscar M. Elmasian
Chief of Department

The East Providence Fire Department operates out of four fire stations with in-service apparatus consisting of five engine companies, two ladder companies and three advanced life support rescue vehicles. The Stations are located at 913 Broadway, 329 Bullocks Point Ave, 30 North Broadway, and 66 Wampanoag Trail. In addition to the in-service vehicles, the Department includes support apparatus that consists of a Special Hazards vehicle, Haz/Mat vehicle, Marine unit and foam trailers. Members of the Fire Department are cross trained with responsibilities including Fire Suppression, Emergency Medical Services, Hazardous Materials Control, and Technical Rescue. The Department also serves the community in Fire Prevention, Fire Safety, Arson Investigation, Plan Review, Fire Code Inspections and Fire Code Enforcement.

The Department is part of the Port of Providence Strike Team which is responsible for surrounding coastal waters which includes the capability of handling emergencies involving chemical, biological, radioactive, nuclear and explosive devices. The Fire Department operates under the National Incident Management System which includes working together with other emergency service personnel at the local, state and federal levels.

The Department consists of 120 employees when fully staffed, under the supervision of the Chief of Department. The Chief coordinates fire control and emergency medical services, assists in master planning with other department heads, analyzes cost data, prepares plans for possible natural disasters and terrorist acts, and provides support for other City Services.

The Department has recently purchased two rescue vehicles that have advance life support capability. Also, the Department has recently completed the 31st and 32nd training academies consisting of a total of 31 newly appointed firefighters. These appointments have filled vacant positions and will help reduce overtime costs within the department.

CITY OF EAST PROVIDENCE
BUDGET FOR YEAR ENDING 10/31/2016

750 FIRE

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015		FY 2016			
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	5,750,680	6,252,188	6,930,451	2,989,249	6,676,087	7,155,912	7,155,912	7,155,912
51114	Holiday Pay	376,087	398,841	425,000	196,027	433,946	473,488	473,488	473,488
51116	Part Time/Temporary Pay	-	247	-	-	-	-	-	-
51119	Detail Pay	13,115	13,223	17,000	3,497	12,147	17,000	17,000	17,000
51131	Acting Pay	319,716	330,076	300,000	194,908	344,603	382,968	382,968	382,968
51133	Longevity	443,944	421,629	436,060	5,896	436,060	434,599	434,599	434,599
51201	Overtime	3,392,204	3,074,291	2,500,000	1,195,158	2,995,330	2,640,980	2,640,980	2,640,980
51322	Severance	94,235	275,008	125,000	46,752	143,070	253,405	160,000	160,000
52101	Medical Benefits	941,585	1,158,214	1,345,785	833,897	1,273,099	1,317,233	1,317,233	1,317,233
52102	Life Insurance	-	28,260	31,140	-	31,140	32,580	32,580	32,580
52112	Clothing Allowance	18,761	152,346	96,057	68,669	135,019	151,250	151,250	151,250
52208	MERS Pension	22,518	35,527	41,064	15,541	34,649	47,826	47,826	47,826
52209	Local Pension	3,907,642	4,208,430	4,282,829	2,058,672	4,430,004	4,727,005	4,527,005	4,527,005
52301	FICA/Medicare	113,522	183,041	159,923	70,994	165,427	170,234	170,234	170,234
52917	Tuition/Education	4,179	4,505	12,500	830	5,557	7,500	7,500	7,500
53000	Purchased Services	125,947	129,952	154,153	15,825	130,850	166,700	166,700	166,700
53705	Postage	649	1,114	1,400	399	708	1,500	1,400	1,400
54310	Repairs - Building	71,030	23,899	118,395	32,667	97,993	338,000	176,000	176,000
54321	Maintenance - Signal System	95	410	1,000	-	-	1,000	1,000	1,000
54402	Water and Sewer	10,779	12,122	10,000	5,513	12,905	18,000	16,000	16,000
54403	Telephone/Communications	18,699	17,482	9,350	5,890	16,219	23,000	23,000	23,000
54600	Rentals	4,500	-	6,000	-	2,924	6,250	6,250	6,250
55400	Advertising, Printing	618	910	1,600	285	773	1,600	1,600	1,600
55800	Travel & Training	1,222	16,096	30,500	170	11,452	23,650	23,650	23,650
55810	Unreimbursed Medical	-	38,215	41,390	2,750	38,259	59,200	59,200	59,200
56100	General Office Expense	5,344	5,826	6,000	1,214	4,003	9,500	9,500	9,500
56101	Supplies - Fire	11,541	13,159	17,000	732	2,658	17,000	17,000	17,000
56102	Fire Fighting Equipment	23,870	17,337	50,000	5,494	22,943	95,000	75,000	75,000
56112	Uniform/Apparel Supplies	127,946	236,179	177,260	2,487	125,129	104,780	104,780	104,780
56115	Medical Supplies	43,106	55,047	55,000	22,608	59,433	65,000	65,000	65,000
56209	Heating Gas/Oil	38,161	55,756	48,000	45,868	63,849	75,000	75,000	75,000
56211	Gas, Oil, Lubricants	135,962	135,479	123,000	46,549	101,768	130,000	130,000	130,000
56215	Electricity	51,016	58,048	55,000	51,768	97,703	110,000	110,000	110,000
56218	Supplies - Electrical	593	1,246	2,000	147	685	2,200	2,200	2,200
56219	Supplies - Cleaning	8,914	9,865	7,000	4,365	14,176	12,000	12,000	12,000
56400	Books	762	2,513	3,500	-	3,500	4,200	4,200	4,200
57301	Repairs - Vehicles	109,318	147,561	130,000	52,687	118,574	152,250	152,250	152,250
57305	Repair & Maintenance -Equipm	25,970	26,520	35,000	27,650	27,602	35,400	35,400	35,400
58102	Dues & Fees	1,052	1,085	2,500	410	1,127	2,500	2,500	2,500
	Reduction							(100,000)	(100,000)
	TOTAL	16,215,282	17,541,647	17,787,857	8,005,568	18,071,371	19,265,710	18,688,205	18,688,205

STAFFING	2015	Proposed
Position	Totals	Totals
FIRE CHIEF	1	1
BATTALION CHIEF	4	4
FIRE CAPTAIN	9	9
FIRE ALARM INSPECTOR	1	1
FIRE LIEUTENANT	23	23
-	-	-
FIREFIGHTER	31	30
FIREFIGHTER 20+ YEARS	19	14
FIRE PREVENTION SECRETARY	1	1
CHIEF'S AIDE	1	1
FIREFIGHTER	16	16
PROBATIONARY FIREFIGHTER	8	15
-	-	-
-	-	-
-	-	-
Totals	114	115

RECREATION DEPARTMENT

Diane Sullivan

Director

Recreation staff consists of six full-time municipal employees and between 12-25 part-time staff depending on the season.

The Department oversees billing, payments and the permit allocation system for the city's more than sixty parks, playgrounds and athletic facilities. Recreation works closely with the DPW's Parks Division by providing frequent permit updates enabling the Parks Division to adjust maintenance schedules accordingly so facilities are prepared for user groups.

Thanks to the tireless efforts of EP native John Carnevale and support from the City of East Providence, the Recreation Department received needed repairs and upgrades to amenities at the Pierce Field complex. The basketball and tennis courts were completely refurbished and feature state of the art athletic surfacing and basketball hoops with NBA quality backboards. The stadium restrooms were also upgraded.

This year, Recreation received a Department of Environmental Management grant enabling the department to start a community garden, sponsor Earth Day cleanups and provide environmental education programs.

Additionally, the Department was awarded a Science, Technology, Engineering and Math, (STEM) kit that includes resource materials, technical assistance and staff training needed to offer after school programming in these core subjects.

In 2016, the Recreation Department plans to continue its expansion of program offerings, collaborations with civic and social agencies, and research grant opportunities. Goals include the acquisition of an additional mini bus with wheelchair lift to keep up with growing transportation needs, and the construction of a pavilion to serve dually as a shelter for summer campers and a performance venue.

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

801 PIERCE STADIUM

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015		FY 2016			
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
53000	Purchased Services	7,636	6,710	6,733	328	7,264	6,733	6,733	6,733
54310	Repairs - Building	8,018	7,109	8,000	2,104	7,436	8,000	8,000	8,000
54311	Repairs - Equipment	2,065	1,590	2,000	851	2,664	3,000	3,000	3,000
55000	Capital - Pierce Field Misc	828	-	20,000	4,647	19,771	-	-	-
							-	-	-
	1% Reduction						-	(177)	(177)
							-	-	-
	TOTAL	18,547	15,409	36,733	7,930	37,135	17,733	17,556	17,556

STAFFING	2015	Proposed
Position	Totals	Totals
Pierce Stadium Outside Services	1	1
-		-
-		-
Totals	1	1

CITY OF EAST PROVIDENCE
BUDGET FOR YEAR ENDING 10/31/2016

850 CAROUSEL

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015			FY 2016		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
	SALARIES						64,000	64,000	64,000
	SUPPLIES/GIFTS						6,000	6,000	6,000
	FOOD						2,000	2,000	2,000
	ADVERTISING						1,000	1,000	1,000
	SPECIAL EVENTS						1,000	1,000	1,000
	RESTORATIONS						10,000	10,000	10,000
	MISCELLANEOUS						4,000	4,000	4,000
	TOTAL	-	-	-	-	-	88,000	88,000	88,000

STAFFING	2015	Proposed
Position	Totals	Totals
-		0
-		-
-		-
Totals	0	0

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

950 CAPITAL

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015		FY 2016			
		ACTUAL	ACTUAL	BUDGET	1/2 year	est @ 10/31	DEPT	MANGR	COUNCIL
	Paver						-		60,000
	Library						-		125,000
	Playground						-		15,000
	Software		120,857				-		350,000
	Planning Capital Request						1,500,000	1,804,000	1,804,000
Fire	ENGINE 1			100,000	700,967	702,967	-	-	
Planning	Crescent Park Carousel			80,000	-	60,000	-	-	100,000
EMA	City Hall Generator			35,000	-	-	-	-	
Eng	Forbes St Landfill Closure			250,000	-	-	-	-	
DPW	80 Mobile Radios			145,000	-	140,000	-	-	
Parks	Kent Heights Playground			80,000	-	60,000	-	-	
Parks	Tree Truck Replacement			40,000	-	30,000	-	-	
Parks	Peirce Field Facilities			20,000			-	-	
Buildings	Misc			250,000			-	-	
	IT Switches						-	101,000	101,000
	Carryover From Previous Year		150,377		232,046	400,000	-	-	
	Vehicle animal shelter						-	60,000	60,000
	School						-	250,000	-
	TOTAL	-	271,234	1,000,000	933,013	1,392,967	1,500,000	2,215,000	2,615,000

CITY OF EAST PROVIDENCE

PLANNING DEPARTMENT

MEMORANDUM

September 2, 2015

To: City Council

From: Planning Department

Cc: Paul Lemont, City Manager
Malcolm Moore, Finance Director
Paul Luba, Financial Advisor
Timothy Chapman, City Solicitor
Jeanne Boyle, Planning Director
Wayne Barnes, Senior Planner

Re: **Recommended Capital Improvement Budget for FY 2016
FY 2016 through FY 2020 Capital Improvement Program**

Enclosed with this memo is the recommendation of the Planning Board to the City Council with regard to the Fiscal Year (FY) 2016 Capital Improvement Budget. Capital improvements for this purpose are generally considered to be projects or equipment purchases that are major and non-routine. These include building improvement projects, other infrastructure and drainage projects, and equipment and vehicle upgrades and/or replacement; any of which could have a significant impact on the capital assets of the municipality.

The steps, to this point, in deriving the FY 2016 Capital Budget Recommendation and longer-term Capital Improvement Program are as follows:

1. City Department Heads are contacted soliciting their capital needs including projects and items for purchase, generally with a value of over \$25,000 (though there are a few lower-cost items submitted), going out for five fiscal years but with an emphasis on the upcoming fiscal year (in this case 2016). Department Heads respond with the capital needs and requests prioritized and separated out by fiscal year.
2. The Planning Department compiles all requests into the large 11" x 17" chart that is part of your packet. This chart is the basis of a 5-year Capital Improvement Program. On the large chart, the list for Year One (FY 2016) becomes the menu from which projects are chosen for recommendation for City capital funding, though there is the occasional exception where merited. The smaller standard-sized chart is an edit version of the large chart which indicates all projects proposed for FY 2016 *only*.
3. The Planning Department prepares an *advisory* memo to the Planning Board to regarding their recommendation to the City Council. This memo is prepared in consultation with department heads and the City Manager. The advisory memo describes in general the

types of projects or purchases submitted, by Department or Division, along with the FY 2016 Capital Budget advisory recommendation from the Planning Department to the Board

4. Following Planning Board review of this material, the Board, at a regular monthly meeting, is asked for their comments and input regarding the upcoming year's Capital Budget. The Planning Board has the option to move on a recommendation at the time, or two request more information and make a recommendation at a later meeting. In this case, at their meeting of August 13, 2015, the Board voted unanimously to recommend Capital expenditures for Fiscal Year 2016 as indicated in the Planning Department Advisory Memorandum.
5. Additional items as submitted by other Departments or by the Council may be added, or items may be deleted by the City Manager or the Council.

The Recommendation from the Planning Board to the City Council regarding the FY 2016 Capital Budget, the Advisory recommendation to the Planning Board to the Planning Department, and the referenced charts are all enclosed with this memo.

Thank you.

wb

OVERVIEW OF 2015 REQUESTED CAPITAL PROJECTS BY DEPARTMENT

Fire: Fire Department capital requests center around a program of apparatus and equipment replacement to ensure that the Department's resources are up to date, and that time and money are not wasted down the road due to equipment down-time and the need for multiple purchases on an emergency basis. Fire has suggested a schedule for replacement that ensures resource reliability and follows accepted nationwide standards. The Department suggests that funding for such a program could be supported through their Rescue Billing Account. For 2016, the Department-recommended program includes the replacement of Engines 2 and 3 and rehabilitation of the Station 2 restroom facility including installing a women's restroom. Remaining from this year's (FY 2015) Capital Budget is \$100,000 which will go toward an engine. There is the possibility to procure two engines at once which could lower unit costs.

Planning: There is increased interest in updating the complete City Zoning ordinance, which has worked well but has remained substantially unchanged since it was drafted back in the 1970s. Other projects include developing conceptual site plans and permitting for available commercial sites in the City to expedite site selection for prospective new commercial enterprises. Also, several grant-funded or potential grant-funded initiatives, which include park, playground, and historic building rehab projects which have State agency and/or private grant funding potential, and approved grant-funded school area sidewalk projects. There is strong community interest in the redevelopment of both Riverside Square and Watchemoket Square. The Department recommends that market analyses of these areas be performed in support of the ongoing redevelopment initiatives.

Planning - Emergency Management (EMA): EMA has applied for several grants to fund facility security projects, and to provide or enhance back-up energy capability in times of extended power failures. Decisions on these applications are pending. In the case of the proposed new City Hall Generator, which is a high priority project, City support is required to match the approved FEMA grant funding and complete this long-needed project.

Police: Police capital needs over the next several years largely revolve around needed physical upgrades to the Police Station at 750 Waterman Avenue and to the Police Station property. Also requested is rehab and if necessary remediation of the former firing range as Police now have to rent space for this function. Other future needs include a SWAT vehicle for the Special Response Team to aid in respond to serious incidents including an active shooter scenario. A regional command center has also been proposed, which would lead to efficiency of command and response during larger scale emergencies. Both of these items have the potential for shared funding with adjacent communities. Improved radio communication capability is another item on the Police capital improvement list. Funding is available via asset forfeiture, but this is a finite resource and any City capital funding will stretch out this resource longer into the future.

Public Works – Central Garage: An old 20,000-gallon in-ground storage tank on the Garage property must be removed by December of 2017, per RIDEM regulation. The tank would be replaced by a new above-ground fuel tank. The cost of this project increases from year to year; four years ago during the Capital Budget process, this cost was estimated to be \$120,000.

Public Works – Engineering: Capital projects proposed by the Engineering Division include numerous street and drainage-related projects. Among these are the installation of sewer lines where they are lacking, improvements to drainage at chronic street flooding locations and across the Southeast Drainage Area, and a rebuild of the South Broadway culvert at Lee Road. A high priority request continues to be is funding to continue the Forbes Street Landfill Closure Process, which in turn allows for the continued development of the groundbreaking solar energy project at this location.

Public Works – Highway: Much new or replacement equipment is needed to support day-to-day Highway Division activities and unscheduled work such as snow plowing and tree trimming and removal. The City’s DPW vehicle fleet is old, resulting in increasing down time and costly temporary repairs. A high priority for the Highway Division remains the allocation of \$1 million per year to support an annual program of City roadway improvements.

Public Works – Parks: Proposed capital projects and purchases in support of the City’s parks include new lights and poles for fields at the heavily used Agawam sports complex on Pawtucket Ave. across from Centre Street, continued improvements to the fields at the Kent Heights Playground and improvements to various playgrounds and basketball courts across the City. The Parks maintenance fleet, much like other DPW vehicles, is aging with the result being increasing down-time and repairs. Also reflected in the Capital Improvement Program chart is a youth sports group request to improve and increase parking for the Riverside Recreation fields near Riverside Middle School.

Public Works – Public Buildings: City facilities in need of infrastructure improvements include the Central Garage and City Hall, where full-service generators are at the top of the priority list. Also a high priority are boiler and heating systems which are inefficient and in deteriorating condition. The Sweetland House, currently used by the Police and Information Technology Departments, needs exterior repairs and painting and interior mechanicals. City Hall optimally should have fireproof carpeting as a public and employee-safety protection measure and to gain compliance with State and Federal fire safety codes. City Hall climate control improvements are recommended to provide energy savings. At the Senior Center, window replacement is recommended on the older portion of the building as another energy saving measure. Annual funding is also requested for various projects on buildings at Pierce Field. Public Buildings has \$250,000 available from the current fiscal for some of these improvements at their discretion which has yet to be spent; this chart items and the totals will likely thereby change for that division in the coming weeks.

Public Works – Recycling: A large tub grinder is needed to better support the successful composting operation at the Forbes Street compost site. This equipment could be supported with recycling revenue grant funds achieved in part from the compost operation.

Public Works – Water Utilities: The main focus is on general water system improvements, but funding is also needed to paint the one-million gallon water tank and for replacement of Division equipment including vehicles. Most of this funding is or will be available through the Division’s water Enterprise Fund, with some funding also available through the RI Clean Water Finance Agency.

FY 2016 RECOMMENDED CAPITAL BUDGET FUNDED IMPROVEMENTS

The Planning Department has worked with the City Manager and Finance Director to determine an initial capital improvement budget for FY 2016, and to derive a recommended preliminary list of projects to fund across City departments that falls within that budget. Accordingly, the Planning Department offers the Planning Board the following guidance regarding the Board's recommendation to the City Manager and City Council on Capital funding for FY-2015, as described in more detail below.

<u>Recommended Capital Improvement</u>	<u>FY 2016 Project Cost</u>	<u>Notes</u>
Fire- Station 2 Restroom Rehab	\$ 142,000	Add womens room
Fire- Fire Engine Replacement	\$ 100,000	100k/yr 5 yrs- year 2
Planning- Commercial Site Pre-permitting	\$ 50,000	Econ. development
Emergency Management- City Hall Generator	\$ 100,000	City support for grant
Police- HVAC Upgrade	\$ 125,000	New HVAC system
Central Garage- Fuel Storage Tank Removal	\$ 200,000	DEM Mandate
Engineering- Forbes St. Landfill Closure	\$ 250,000	Support solar project
Engineering- Pedestrian Signal Improvements	\$ 50,000	One location TBD
Highway- 4-Yard Front End Loader	\$ 145,000	Long-running request
Highway- Elgin Street Sweeper	\$ 200,000	One of two requested
Highway-48,000 GVW Dump Truck w/Plow	\$ 110,000	Long-running request
Parks- Tree Truck	\$ 42,000	Yr. 2 of 4-yr. program
Public Buildings- Public Works Complex Generator	\$ 200,000	Power entire complex
Recreation- 20-24 Passenger Mini Bus	\$ 50,000	Transport prgm users
<u>Recreation- Pierce Field Restrooms Upgrade</u>	<u>\$ 40,000</u>	Complete overhaul
Total	\$1,804,000	

Fire Department

Fire Station 2 Restroom Rehab \$142,000

Fire Station 2 was built in 1974 and has had no upgrades to its restroom facilities. The proposed construction project would provide a designated women's room within the existing building which would conform to required provisions of the Americans With Disabilities Act. This is a high priority item for the Fire Department. *Submitted by Chief of Department.*

Replacement of One or More Engines \$100,000

Capital Budget funding in the amount of \$100,000 was approved for FY 2015 toward the lease of a new engine, as part of a five-year allotment of \$100,000 per year. That purchase has not been made yet. The Department is investigating procuring than one engine as there is the potential of a lower price per unit by doing so. This is still in the works as of the time of this recommendation. For now, the recommendation includes the continuation of the \$100,000 per year program for engine lease or purchase pending additional information. *Submitted by Chief of Department.*

Planning Department

Commercial Site Pre-Permitting \$50,000

As an innovative Economic Development initiative, the Planning Department requests funding for pre-permitting costs associated with the development of prior selected, critical economic development parcels within the City. This would entail the completion of key municipal, state and federal permitting steps to allow for the creation of “pad ready sites” that would allow a developer to proceed directly to the construction phase of development since all of the site’s major permitting hurdles have be handled prior to the acquisition of the property by the developer. Such pre-permitting could make available City parcels very attractive to developers who may be shopping for development parcels in several areas. Several sites have been tentatively selected as desirable sites for pre-permitting. *Submitted by the Director of Planning.*

Planning Department- Emergency Management Agency

City Hall Generator \$100,000

City Hall is the business and data center for the City and needs a full-service generator to ensure continuity of operations and service to the public in the event of a lengthy power outage. EMA has attained FEMA grant funding to cover \$100,000 of the cost of this project based on earlier cost estimates of this project; it is estimated that an additional \$100,000 will be needed to complete the project. *Submitted by the City Manager and Deputy EMA Director.*

Police Department

New Police Station HVAC System \$125,000

The individual temperature controls within the offices at the City’s Police Station are no longer functional. Some offices much cooler than comfort levels, while others are much warmer. The station still uses an antiquated system which has both heat and AC systems running simultaneously throughout the year. A new system designed for the building would even out the climate control while resulting in significant energy savings.

Department of Public Works- Central Garage

Fuel Storage Tank Removal \$200,000

This project would remove an old underground fuel storage tank and replace it with a new above-ground fuel tank per RIDEM regulation. DEM has mandated that our current tank be removed by mid-December of 2017. This is a long-running request; the cost of this project increases every year that it is not done. *Submitted by the Central Garage Superintendent.*

Department of Public Works- Engineering Division

Forbes Street Landfill Closure \$250,000

The City would like to continue the closure of the Forbes Street Landfill, which continues to be a high priority item. Closing additional areas of the landfill will allow for the continued expansion of the highly successful Forbes Street Solar Project. *Submitted by the City Engineer.*

Pedestrian Signal Improvements \$50,000

The Engineering Division would like to improve/install pedestrian signals at the westerly end of Warren Avenue, and also at the intersection of Pawtucket Avenue and Pleasant Street in Rumford. The recommended Capital Budget amount would get this process underway and should bring one of these individual projects to completion. *Submitted by the City Engineer.*

Department of Public Works- Highway Division

Four-Yard Front End Loader \$ 145,000

Years of deferral with regard to funding for Highway Division equipment and vehicles has left the division with aging equipment and costly vehicle repairs. Hence, the replacement of some Highway Division vehicles is being recommended as part of FY 2016 capital funding. Among high priority items recommended for funding is a new front end loader to replace an aging loader. This vehicle is used for many tasks including snow plowing, and compost operations at the landfill. This is a long-running request. *Submitted by the Highway Superintendent.*

Elgin Street Sweeper \$ 200,000

Highway would like to upgrade street sweeping operations throughout the City with the purchase of new street sweeping machines. The recommended capital funding would support the purchase of one vehicle. *Submitted by the Highway Superintendent.*

48,000 GVW Dump Truck w/Plow \$ 110,000

Another long running Highway Division request is a new large dump truck with a complete plow package. This vehicle has a multitude of uses and would replace an older vehicle nearing the end of its useful life. *Submitted by the Highway Superintendent.*

Department of Public Works- Parks Division

Tree Truck \$42,000

Partial funding was provided for a new tree truck in the FY 2015 Capital Budget, as part of a program to fund this procurement over a multi-year period. This vehicle was purchased in April of this year for \$162,085 and its value has become apparent in the wake of the recent damaging thunderstorm outbreak. It is recommended the remaining funding for this vehicle be approved in Capital Budgets for FY 2016 through 2018, at \$42,000 for 2016, then \$40,000 for the remaining two years. *Submitted by the Parks Division.*

Department of Public Works- Public Buildings Division

Public Works Complex Emergency Generator \$ 200,000

Power outages present major challenges for City operations at the Public Works Complex at 60 Commercial Way. In addition to the loss of electricity for garage and office operations, computer and phone operations also go down, which in turn affects the ability for residents to contact Public Works during these outages, which are drivers of phone inquiries to the Department. This occurred as recently as the severe thunderstorm of August 4th, 2015. A full-service generator will allow for the continuation of Public Works operations and continued service to the public in the event of emergencies. *Submitted by the City Manager and the Public Building Superintendent.*

Recreation Department

20-24 Passenger Mini Bus \$ 50,000

The department is in need of a 16-24 seat capacity mini bus with a wheelchair lift to provide transportation for recreation program participants. Due to the age and condition of the buses currently in use, they break down frequently and the costs for repair and maintenance is ever increasing. In 2014 the department spent nearly \$15,000 in repair and maintenance. *Submitted by the Director of Recreation.*

Pierce Field Restrooms Upgrade \$ 40,000

The men's and women's restrooms in the field house of the Pierce Field complex have not been updated since the building was built in 1990. Both restrooms are in desperate need of new sinks, toilets, urinals, stalls, soap and paper towel dispensers, lighting and flooring. This creates a public health and safety concern as the facility is heavily used. *Submitted by the Director of Recreation.*

Respectfully submitted,

Wayne Barnes
Senior Planner

Cc: City Council
Paul Lemont, City Manager
Malcolm Moore, Finance Director
Jeanne Boyle, Planning Director
Paul Luba, Financial Advisor
Oscar Elmasian, Fire Chief
Stephen Coutu, Director of Public Works
Christopher Parella, Police Chief

Enclosures:

- Capital Improvement Proposals- FY2016 Including Funding Recommendation (three-page chart)
- DRAFT City of East Providence Capital Improvement Five-Year Master Project Chart.

wb

City of East Providence

5-Year Capital Improvement Proposals - FY-2016 through FY-2020 including FY-2020 Funding Recommendations

Department/Project	Dept. Priority	Proposed Source of Financing	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020	5-Year Total Capital Cost	5-year "Cap. Impr. Bdgt Only" Request
FIRE									
Repairs to Station 2 (Restroom)	1	CB/Other	\$142,000					\$142,000	\$142,000
Replacement of Engine 1	2	CB	\$100,000	\$100,000	\$100,000			\$400,000	\$400,000
Replacement of Engine 2 including Equipment	3	CB/Other	\$680,000					\$680,000	\$680,000
Replacement of Engine 3 including Equipment	4	CB/Other	\$680,000					\$680,000	\$680,000
Thermal Imaging Cameras	5	CB/Other		\$98,000				\$98,000	\$98,000
Replacement of Ladder 3	6	CB/Other	\$1,400,000					\$1,400,000	\$1,400,000
Replacement of Rescue 1	7	CB/Other		\$395,000				\$395,000	\$395,000
Replacement of Engine 4	8	CB/Other	\$740,000					\$740,000	\$740,000
Replacement of Ladder 1	9	CB/Other			\$1,200,000			\$1,200,000	\$1,200,000
Replacement of Rescue 4	10	CB/Other			\$405,000			\$405,000	\$405,000
Replacement of Rescue 2	11	CB/Other					\$425,000	\$425,000	\$425,000
Replacement of Special Hazards Vehicle	12	CB/Other					\$830,000	\$830,000	\$830,000
Fire Department Total			\$1,602,000	\$1,598,000	\$1,235,000	\$1,705,000	\$1,255,000	\$7,395,000	\$7,395,000
PLANNING									
Complete Re-write of City Zoning Ordinance	1	CB	\$150,000					\$150,000	\$150,000
Commercial Site Pre-permitting	2	CB	\$50,000	\$50,000	\$50,000			\$150,000	\$150,000
Riverside Sq./Waichemoket Sq. Market Analysis	3	CB	\$40,000					\$40,000	\$40,000
Central Ave/Anna Moniz-John Playground Project	4	Other	\$250,000					\$250,000	\$0
Oddfellows Hall Stabilizing Structural Improvements	5	CB	\$100,000					\$100,000	\$100,000
Warren Ave-Waterfront Pedestrian Connection Study	6	CB	\$50,000					\$50,000	\$50,000
"Safe Routes" Sidewalks-Kent Height and Francis ES	7	Other		\$127,500				\$127,500	\$0
Hunts Mill Historic Area Enhancement Project	8	CB/Other			\$165,000			\$165,000	\$0
Planning Department Total			\$640,000	\$177,500	\$215,000	\$0	\$0	\$1,032,500	\$490,000
PLANNING - EMERGENCY MANAGEMENT AGENCY									
City Hall Security Cameras	1	Other	\$15,000					\$15,000	\$0
City Hall Generator	2	CB/Other	\$200,000					\$200,000	\$100,000
High School Electrical Upgrades for Generator	4	Other	\$26,000					\$26,000	\$0
EMA Division Total			\$241,000	\$0	\$0	\$0	\$0	\$241,000	\$100,000
POLICE									
HVAC Upgrade	1		\$125,000					\$125,000	\$125,000
Police Firing Range	2		\$100,000					\$100,000	\$100,000
Office Remodel/Upgrade	3		\$75,000					\$75,000	\$75,000
BCI Ventilation	4		\$10,000					\$10,000	\$10,000
Restroom Addition	5		\$15,000					\$15,000	\$15,000
Radio System Upgrade	6			\$750,000				\$750,000	\$750,000
Expansion of HQ	7				\$2,000,000			\$2,000,000	\$2,000,000
Regional Command Center	8					\$200,000		\$200,000	\$200,000
Armored Swat Vehicle	9					\$185,000		\$185,000	\$185,000
Land Acquisition	10				\$100,000			\$100,000	\$100,000
Fire Department Total			\$325,000	\$750,000	\$2,100,000	\$385,000	\$0	\$3,560,000	\$3,560,000
PUBLIC WORKS - CENTRAL GARAGE									
Remove/Replace 20,000 gal. Fuel Storage Tank	1	CB	\$200,000					\$200,000	\$200,000
Central Garage Division Total			\$200,000	\$0	\$0	\$0	\$0	\$200,000	\$200,000
PUBLIC WORKS - ENGINEERING									
Forbes Street Landfill Closure	1	CB	\$500,000					\$500,000	\$500,000
Pedestrian Signal Improvements	2	CB	\$100,000					\$100,000	\$100,000
South Broadway Culvert Replacement	3	CB	\$600,000					\$600,000	\$600,000

Central Garage Boiler/Water Heater/Heating Controls	2	CB	\$100,000						\$100,000	
Central Garage Life and Fire Safety Improvements	3	CB	\$250,000						\$250,000	
Sweetland House Ext. Repairs/Painting, Mechanicals	4	CB	\$125,000						\$125,000	
City Hall Carpeting	5	CB	\$150,000						\$300,000	
Senior Ctr. Window Replacement	6	CB	\$50,000						\$100,000	
Weaver Library Boiler Replacement	7	CB	\$50,000						\$100,000	
Pierce Field Facilities Upgrades	8	CB	\$50,000					\$50,000	\$250,000	
City Hall Ceiling Tile Replacement	9	CB	\$100,000					\$50,000	\$250,000	
City Hall HVAC and VAV Upgrades	10	CB	\$50,000					\$25,000	\$100,000	
Central Garage Outside Camera Installation	11	CB	\$30,000						\$30,000	
New Truck w/Plow and Sander for Facilities Dept	12	CB	\$50,000						\$50,000	
PUBLIC WORKS - RECYCLING			\$1,205,000					\$50,000	\$1,855,000	
Tub Grinder	1	Other	\$250,000						\$250,000	
Recycling Division Total			\$250,000					\$0	\$250,000	
PUBLIC WORKS - WATER UTILITIES										
Water System Rehabilitation	1	Other	\$500,000					\$500,000	\$2,500,000	
Meter Replacement Program	2	Other	\$350,000					\$650,000	\$2,350,000	
1M-Gallon Water Tank Painting	3	Other	\$1,750,000						\$1,750,000	
Transmission Main Improvements	4	CB	\$1,000,000					\$1,000,000	\$3,000,000	
Water Main Cleaning and Lining	5	Other	\$6,000,000					\$6,000,000	\$12,000,000	
Equipment Replacement	6	CB	\$150,000					\$150,000	\$750,000	
Engineering Division Total			\$9,750,000					\$8,300,000	\$22,350,000	
RECREATION										
20-24 Passenger Minibus w/Lift	1	Other	\$50,000						\$50,000	
Pierce Field Public Restrooms Upgrade	2	Other	\$40,000						\$40,000	
Pierce Playground Shelter/Pavilion	3	Other	\$35,000						\$35,000	
Recreation Department Total			\$125,000					\$0	\$125,000	
All-Department Totals			\$8,980,000					\$5,620,000	\$51,276,500	
\$15,810,500			\$8,471,000					\$5,620,000	\$31,963,000	

Notes: Individual projects recommended for FY 2016 funding are shaded in yellow.
Recommended FY 2016 funding totals by Department and City-wide are shaded in Orange.



FY2016 "Cap. Impr. Bdg Only" Request	Recommended FY2016 "Capital Impr. Budget."	Alternative Financing	Notes/Other Financing
\$142,000	\$142,000		Add woman's rest room, achieve ADA compliance
\$100,000	\$100,000	\$100,000	100K still available from FY 2015
\$980,000			Funding still available from FY 2015. Engine costs subject to change.
\$680,000			Aging equipment, frequent repairs needed, improve NFPA compliance
			Replace thermal imaging cameras for firefighting operations
			Recommended program for replacement of aging equipment
			"
			"
			"
			"
			"
\$1,602,000	\$242,000	\$100,000	"
\$150,000			Modernize and reorganize, more user-friendly; consultant assisted
\$50,000	\$50,000		Create "pod-ready" sites for future economic development
\$40,000			Determine most appropriate uses for future area prosperity
\$0		\$250,000	DEM Open Space w/CDBG, private grant and in-kind as match
\$100,000			Minimally maintain building while developing future use options
\$50,000			Improve pedestrian connection to improving nearby waterfront amenities
		\$127,500	2010 SRTS grant, in DOT design phase, currently projected FY2017
		\$165,000	RIDEM Open Space / Rec and other grant potential TBD
\$390,000	\$50,000	\$542,500	
\$0		\$15,000	Potential Homeland Security funding, may or may not be available.
\$100,000	\$100,000	\$100,000	100K HMGF grant; recommended amount would cover remaining cost
\$0		\$26,000	Pending 100% State Homeland Security Grant, may no be available.
\$100,000	\$100,000	\$141,000	
\$125,000	\$125,000		End use of heat and AC concurrently to control climate
\$100,000			Rehab/mediate former firing range to bring back into use
\$75,000			Detective Division and Officer-in-Charge office upgrade
\$10,000			Improve ventilation of chemicals used in fingerprinting
\$15,000			Expand heavily-used mens restroom
			Compatibility with neighboring towns, eliminate "dead spots"
			Operations exceed current building capability
			Incident command during emergencies
			Tactical vehicle, long running request
			Land to expand parking, currently using part of RI Philharmonic lot
\$325,000	\$125,000	\$0	
\$200,000	\$200,000		DEM-mandated project, deadline of 12/22/2017
\$200,000	\$200,000	\$0	
\$500,000	\$250,000		Minimal initial funding to continue needed landfill closure process
\$100,000	\$50,000		Install signal end of Warren Ave., upgrade at Pawt. Ave. and Pleasant St.
\$600,000			Replace deteriorating 6" diameter metal culvert at Lee Rd

			Replace undersized drainpipe, mitigate chronic street flooding
			Mitigate frequent street and basement flooding in area
			Install about 500 feet of sanitary sewers
			Install about 1800 feet of sanitary sewers
\$1,200,000	\$300,000	\$0	
\$1,000,000			Suggested annual program of road improvements
\$145,000	\$145,000		Replace/upgrade aging equipment
\$400,000	\$200,000		Replace/upgrade aging equipment
\$110,000	\$110,000		Replace/upgrade aging equipment
\$140,000			Replace/upgrade aging equipment
\$85,000			Replace/upgrade aging equipment
\$10,000			Replace/upgrade aging equipment
			Replace/upgrade aging equipment

August 6, 2015

Page 2 of 2



FY 2016 "Cap. Impr. Bdgt Only" Request	Recommended FY2015 "Capital Impr. Budget."	Alternative Financing	Notes/Other Financing
			Replace/upgrade aging equipment
\$1,890,000	\$455,000	\$0	
\$42,000	\$42,000		Truck purchased in April of 2015; years 2-4 of funding for purchase
\$200,000			Long-running request- safety concerns
\$60,000			Parks maintenance vehicles
			Long-running request- safety concerns
			Improved sanitation; ADA compliance
			Various facilities
\$302,000	\$42,000	\$0	Parks maintenance vehicles
\$200,000	\$200,000		Emergency back-up power, ensure continuity of operations and service

CITY OF EAST PROVIDENCE
BUDGET FOR YEAR ENDING 10/31/2015

680 WASTEWATER

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015		FY 2016			
		ACTUAL	ACTUAL	BUDGET	1/2 year	est @ 10/31	DEPT	MANGR	COUNCIL
40195	SEWER TAX REVENUE	185	147	150		150	150	150	150
40215	OTHER INCOME	69,242		70,000	183	70,000	70,000	70,000	70,000
40413	INTEREST	73,899	189,765	60,000		60,000	60,000	60,000	60,000
40902	SEWER USE CHARGE	9,764,113	10,776,520	11,159,842	4,999,086	11,159,842	10,787,503	10,787,503	10,787,503
40903	BARRINGTON SEWER TREAT	1,222,643	1,774,546	1,400,000	945,305	1,400,000	1,400,000	1,400,000	1,400,000
40904	CESSPOOL DUMPING FEES	4,275	5,286	5,000	3,745	5,000	5,000	5,000	5,000
40905	WASTEWATER DISCHARGE	16,901	7,225	15,000	17,658	15,000	15,000	15,000	15,000
40906	MISCELLANEOUS REVENUE	276,561	765	-		-	-	-	-
40907	SHINEHARMONY LLC	620	16,175	800	469	800	800	800	800
40908	QUARTERLY SEWER FLOW C	31,561	17,751	14,400	19,975	14,400	14,400	14,400	14,400
40910	FIXED FEE CHARGE	1,044,352	1,116,057	1,030,000	553,420	1,030,000	1,030,000	1,030,000	1,030,000
40911	FINES-PENALTIES-VIOLATOR	-		-	792	-	-	-	-
40912	DIRECT CONNECT	7,200		7,200		7,200	7,200	7,200	7,200
40913	SEWER CONNECTION	7,500	21,575	15,000	34,875	15,000	15,000	15,000	15,000
	FUND BALANCE						280,091	280,091	280,091
	TOTAL REVENUES	12,519,052	13,925,812	13,777,392	6,575,508	13,777,392	13,685,144	13,685,144	13,685,144
51110	REGULAR SALARIES	22,134					-		
51201	OVERTIME WAGES	8,365					-		
51133	LONGEVITY WAGES	4,048					-		
51114	HOLIDAY WAGES	1,074					-		
53000	OUTSIDE SERVICES	3,718,950	3,740,611	3,855,771	1,583,401	3,855,771	3,975,055	3,975,055	3,975,055
52101	BLUE CROSS/DENTAL	29,991					-		
52301	SOCIAL SEC (FICA)	5,739					-		
52208	MUNICIPAL PENSION	20,213					-		
52902	EMPLOYEE ASSISTANCE	-					-		
51322	EMPL SEVERANACE	18,095					-		
52112	EMPLOYEE BENEFIT - CLOTH	-					-		
52110	MED INS COPAY	(200)					-		
54334	CITY SERVICES		130,653				-		
56215	ELECTRICITY	425,102	421,444	500,000	113,286	500,000	500,000	500,000	500,000
55200	INSURANCE - STP	77,258	143,339	90,000	108,520	90,000	90,000	90,000	90,000
58322	INTEREST ON BONDS	1,782,347	718,044	762,432	393,107	762,432	645,548	645,548	645,548
58311	PRINCIPAL ON BONDS	-	1,505,381	1,163,528		1,163,528	1,024,765	1,024,765	1,024,765
58599	BOND/RICWFA FEES		151,983	-		-	-	-	-
53000	OUTSIDE SERVICES	1,037,420	897,551	1,034,167	377,694	1,034,167	1,003,645	1,003,645	1,003,645
56215	ELECTRICITY	176,430	229,270	250,000	199,682	250,000	250,000	250,000	250,000
55200	INSURANCE - STP	233,217	136,414	200,000		200,000	200,000	200,000	200,000
57402	NBC SEWER CHARGE	3,093,295	3,329,889	3,500,000	1,666,407	3,500,000	3,500,000	3,500,000	3,500,000
58322	INTEREST ON BONDS	115,779	873,177	986,694	443,186	986,694	787,769	787,769	787,769
58311	PRINCIPAL ON BONDS	895,499		1,434,800		1,434,800	1,461,450	1,461,450	1,461,450
58599	BOND/RICWFA FEES		189,554		2,000	-	246,912	246,912	246,912
	TOTAL EXPENSES	11,664,756	12,467,310	13,777,392	4,887,283	13,777,392	13,685,144	13,685,144	13,685,144
							-		
							-		
	PROFIT/(LOSS)	854,296	1,458,502	-	1,688,225	-	-	-	-

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

690 WATER

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015		FY 2016			
		ACTUAL	ACTUAL	BUDGET	1/2 year	Year End Est	DEPT	MGR	COUNCIL
40111	INT ON INVESTMENTS	181	140	-	-		-		
40405	METERED SALES	5,469,008	6,281,772	5,659,839	2,382,915	5,659,839	6,464,233	6,464,233	6,464,233
40195	PRIVATE FIRE SERVICE FEE	65,875	92,655	61,275	46,125	61,275	63,150	63,150	63,150
40405	SERVICE CONNECTION FEE	1,269		10,000	1,450	10,000	3,000	3,000	3,000
40407	FIXED METER CHARGE FEE	9,736		1,500,000	761,990	1,500,000	1,500,000	1,500,000	1,500,000
40409	FROZEN METER FEES	2,673	1,074	1,850	3,237	1,850	5,087	5,087	5,087
40410	SALES OF MATERIALS	1,588	14,908	4,000	3,835	4,000	4,000	4,000	4,000
40411	TURN OFF/ON FEES	100	150	1,000		1,000	1,000	1,000	1,000
40072	WATER INTEREST	56,139	151,199	53,000	106,247	53,000	153,000	153,000	153,000
40414	HYDRANT METER RENTAL	-		500	500	500	500	500	500
40416	INSTALL WATER METER	900	1,150	650	13,500	650	650	650	650
40418	SHUT OFF CHARGE	200	14,375	600	2,550	600	600	600	600
40419	FIRE FLOW TEST	400	800	800	750	800	800	800	800
40420	FINAL READING	13,410	14,100	8,000	4,050	8,000	8,000	8,000	8,000
40423	REPLACEMENT MIU	19,818				-	5,000	5,000	5,000
40425	MISCELLANEOUS REVENUE	80	42,214			-	10,000	10,000	10,000
40426	SEWER INTEREST	24,462				-	-	-	
40010	SURPLUS					-	-	-	
	SURCHARGE/STATE TAX			399,069	200,635	399,069	399,069	399,069	399,069
	TOTAL REVENUES	5,665,839	6,614,537	7,700,583	3,527,784	7,700,583	8,618,089	8,618,089	8,618,089

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

690 WATER

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015		FY 2016			
		ACTUAL	ACTUAL	BUDGET	1/2 year	Year End Est	DEPT	MGR	COUNCIL
51110	REGULAR SALARIES	822,512	885,905	1,065,676	498,145	1,065,676	1,217,217	1,217,217	1,217,217
51116	TEMPORARY SALARIES	30,750	47,461	36,000	2,527	36,000	28,800	28,800	28,800
51201	OVERTIME WAGES	54,263	64,296	60,000	42,890	60,000	60,000	60,000	60,000
51133	LONGEVITY WAGES	64,827	67,985	66,951		66,951	65,782	65,782	65,782
51131	ACTING WAGES	7,415	5,138	5,000	2,595	5,000	5,000	5,000	5,000
51119	SPECIAL DETAIL	10,074	460	5,000		5,000	5,000	5,000	5,000
50110	WORKER'S COMP WAGES					-	-	-	-
53000	OUTSIDE SERVICES	73,438	80,336	75,000		75,000	90,000	90,000	90,000
50118	UNREIMBURSED MEDICAL E	-		150		150	150	150	150
52101	BLUE CROSS/DENTAL	313,099	254,395	330,233	163,203	330,233	330,233	330,233	330,233
52301	SOCIAL SEC (FICA)	83,193	86,575	69,580	72,872	69,580	105,293	105,293	105,293
52208	MUNICIPAL PENSION	227,054	192,686	259,697	200,234	259,697	310,055	310,055	310,055
52108	EMPLOYEE ASSISTANCE	100		441		441	441	441	441
50126	EMPL. BEN PHYS FIT / FLEX	-		100		100	200	200	200
52112	EMPLOYEE BENEFIT - CLOT	150	7,092	7,242	5,067	7,242	7,242	7,242	7,242
	IN HOUSE EXPENSE			93,780	11,526	93,780	98,100	98,100	98,100
52110	MED INS COPAY	(5,445)	(47,809)	(55,583)	(22,889)	(55,583)	(55,583)	(55,583)	(55,583)
50155	TERMINATION PAY - VAC'	6,986				-	-	-	-
50156	TERMINATION PAY - SICK	-				-	-	-	-
58322	INTEREST ON BONDS	249,197	264,604	526,422	146,559	526,422	597,358	597,358	597,358
58311	PRINCIPAL ON BONDS	-		319,919		319,919	375,000	375,000	375,000
58599	BOND FEES	750	16,852	68,391	21,475	68,391	77,607	77,607	77,607
58400	TAXES	113,033	119,770	112,000	63,417	112,000	34,925	34,925	34,925
50505	BOND INTEREST PAYABLE	-		750		750	750	750	750
54328	RIVER MAINTENANCE	-	2,576	4,000		4,000	4,500	4,500	4,500
54402	PROV. WATER PURCHASES	2,522,093	2,960,778	2,378,166	826,092	2,378,166	2,900,000	2,900,000	2,900,000
54329	RIDH OPERATING ASSESS	22,492	22,492	22,493		22,493	22,493	22,493	22,493
54337	SURCHARGE	342,616	77,087	347,069	390,534	347,069	-	-	-
54608	UNIFORMS AND PERSONAL	7,608	2,035	2,000	1,201	2,000	2,000	2,000	2,000
53706	FOOD	468	534	400		400	400	400	400
56215	ELECTRICITY	22,968	26,776	45,000	15,514	45,000	45,000	45,000	45,000
54326	MTCE OF PUMPING STATION	8,172	20,795	45,000	8,059	45,000	40,000	40,000	40,000
54327	WATER CONSERVATION PR	52,363	58,744	54,000	19,771	54,000	60,000	60,000	60,000
54628	MTCE TRANS AND DIST MAI	32,760	52,167	60,000	26,319	60,000	60,000	60,000	60,000
54629	MAINTENANCE OF SERVICE	36,103	69,829	60,000	23,414	60,000	60,000	60,000	60,000
54330	MAINTENANCE OF METERS	5,133	3,866	8,000	3,872	8,000	12,000	12,000	12,000
54331	MAINTENANCE OF HYDRAN	9,365	13,283	21,000	11,012	21,000	35,000	35,000	35,000
56211	SMALL TOOLS	2,121	3,276	5,000	1,640	5,000	5,000	5,000	5,000
55111	TRANS. EXPENDITURES	155,421	71,257	80,000	40,035	80,000	80,000	80,000	80,000
58602	LEASE EQUIPMENT	-		1,944		1,944	-	-	-
54601	RENTAL OF PROPERTY	4,587		33,000		33,000	33,000	33,000	33,000
55810	TRAVEL AND TRAINING	3,945	3,877	5,000		5,000	6,000	6,000	6,000
58101	DUES AND SUBSCRIPTIONS	3,899	4,699	5,109	948	5,109	5,109	5,109	5,109
50781	FINANCE	60,000	48,063	60,000		60,000	60,000	60,000	60,000
50782	CERTIFICATIONS	11,500		15,000		15,000	-	-	-
53705	BILLING AND POSTAGE	14,407	49,362	146,353	8,944	146,353	80,455	80,455	80,455
56209	FUEL, HEATING	11,268	29,906	14,000	18,477	14,000	40,000	40,000	40,000
56101	OFFICE SUPPLIES	11	1,562	2,600	663	2,600	2,600	2,600	2,600
54332	MTCE STRUCTURES AND IM	3,048	6,795	10,000	999	10,000	10,000	10,000	10,000
56101	OFFICE EQUIPMENT MAINT	-		600		600	-	-	-
54403	COMMUNICATIONS	-		600		600	600	600	600
54403	TELEPHONE EXPENSE	10,257	13,492	10,000	5,565	10,000	10,000	10,000	10,000
54333	DISTRIB MAINS & ACCES.	44,887		50,000		50,000	5,000	5,000	5,000
54334	SERVICES	4,771		10,000	1,704	10,000	10,000	10,000	10,000
54335	METERS	1,221	3,143	12,500		12,500	12,500	12,500	12,500
54336	HYDRANTS		15,007	15,000		15,000	15,000	15,000	15,000
55200	INSURANCE - WATER	84,328	87,694	99,000		99,000	99,000	99,000	99,000
57401	METER IMPROVEMENT PRO	94,370	30,507	350,000	86,784	350,000	350,000	350,000	350,000

CITY OF EAST PROVIDENCE

BUDGET FOR YEAR ENDING 10/31/2016

690 WATER

ACCT #	DESCRIPTION	FY 2013	FY 2014	FY 2015			FY 2016		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Year End Est	DEPT	MGR	COUNCIL
50821	RATE STABILIZATION	-		121,000		121,000	121,000	121,000	121,000
57414	WATER QUALITY IMPROVEM	-	15,000		2,812	-	-	-	-
57301	TRUCK VAC UNIT	9,880		60,000		60,000	160,000	160,000	160,000
57900	DEPRECIATION EXPENSE	502,070	586,499			-	-	-	-
57408	INFRASTRUCTURE REHAB D	-	47,124	500,000	276,441	500,000	500,000	500,000	500,000
57409	CLEANING/LINING PROJECT	-					-		
57410	1MG TANK PAINTING	-					-		
57411	42 AQUEDUCT INSPECTION	-					-		
57412	HYDRANT FLUSHING PROGI	-	6,782		10,710		-		
57413	WATERFRONT DRIVE- NORT	-					-		
57414	WATER QUALITY IMPROVE I	-	31,747		75,535		-		
57900	AMORTIZE LOAN ISSUANCE	-					-		
	SURPLUS		-				417,862	417,862	417,862
	TOAL EXPENSES	6,135,528	6,412,500	7,700,583	3,064,666	7,700,583	8,618,089	8,618,089	8,618,089
	TOTAL	(469,689)	202,037	-	463,118	-	(0)	(0)	(0)

STAFFING	2015	Proposed
Position	Totals	Totals
SUPERINTENDENT	1	1
BILLINGS AND CUSTOMER SERVICE	1	1
LABORER	4	4
LEADWORKER	2	2
UTILITY EQUIPMENT OPERATOR	3	3
UTILITY RECORDER	1	1
UTILITY RECORDER/INSPECTOR	1	1
WATER METER SUPERVISOR	1	1
WATER UTILITY OFFICE MANAGER	1	1
WATER UTILITY MECHANIC	4	4
WATER UTILITY SYSTEM SUPERVISOR	2	2
Totals	21	21