

E.P. Recreation Department



EPRD Summer Day Camp for East Providence youth ages 6 -12 (age as of September 1, 2017)

June 26th - August 4th / Operates rain or shine Mon.- Fri. / 8:30am - 3:30pm (No Camp 7/4)

Transportation is *not* provided to and from camp. Children must be dropped off and picked up.

Silver Spring Park, 120 Silver Spring Ave. East Providence, RI 02914



Register online at www.eastprovidenceri.net/recreation

or in person at the following locations:

RECREATION MAIN OFFICE / 435-7511 / 610 Waterman Ave. M-F 8:30AM - 3:30PM Cash, Check, Credit

RECREATION CENTER / 433-6360 / 100 Bullocks Pt. Ave. M-F 9:30AM - 7PM Cash, Check only

CAMP FEE: \$75 per child per week.

Minimum payment for 1 week is due upon registration.

** Remaining payment for the 6 week program due in full by June 16th.*

Recreation Counselors will lead Campers through fun-filled days of camp activities that include sports, arts & crafts, special events, field trips and much more!

Free Breakfast and Lunch provided!



LAST DAY TO REGISTER: Friday May 26, 2017!

Summer Camp, where strangers become friends and friendships last forever!



EPRD 2017 SUMMER DAY CAMP REGISTRATION FORM

AGES 6 -12 *age as of September 1, 2017

Date	_____
CA	_____ CK _____
Amount Collected	_____
Registration #	_____

CAMPER'S FULL NAME: _____ MALE / FEMALE AGE: _____

MAILING ADDRESS: _____ ZIP: _____ DATE OF BIRTH: ____/____/____

HOME PHONE: _____ EMAIL: _____

SCHOOL ENTERING IN SEPT. 2017: _____ GRADE: _____

PARENT / GUARDIAN (S) FULL NAME (S):

1) _____ Work _____ Cell _____

2) _____ Work _____ Cell _____

EMERGENCY CONTACT: _____ PHONE: _____

PLEASE CHECK EACH WEEK YOUR CHILD WILL ATTEND:

Camp is held Monday – Friday 8:30am – 3:30pm

FEE: \$75 per week

<u>WEEK 1:</u> _____	<u>WEEK 2:</u> _____	<u>WEEK 3:</u> _____	<u>WEEK 4:</u> _____	<u>WEEK 5:</u> _____	<u>WEEK 6:</u> _____
<i>June 26 – 30</i>	<i>July 3 – 7</i>	<i>July 10 – 14</i>	<i>July 17 – 21</i>	<i>July 24 – 28</i>	<i>July 31 – August 4</i>

SUMMER CAMP CHILD RELEASE PROCEDURES

***Please check only one child release procedure.**

Parents will select one of three options for the release of their child. The list below should include those other than the parent /Guardian listed above. * In order for release options to be changed, parent/guardian must do so at the Recreation Center office.

OPTION A: OPEN RELEASE: The Child is allowed to leave at the conclusion of the activity.
 This option should be used for walkers, children meeting parents in the parking lot, and car pool participants.
My child may (please check all that apply) walk home: _____ Ride his/her bike: _____

OPTION B: GENERAL RELEASE: The child will be released to an adult.
 If the adult is other than the Parent/ Guardian the adult must be on the authorized list. Proof of identification may be required if the Supervisor is unfamiliar with the individual picking up the child. This option should be used for younger children who may be picked up by various individuals or by parents who desire enhanced child release procedures. *(Please note that if the individual is not on the authorized list, the child will not be released until permission is obtained from parent/guardian).*

OPTION C: RESTRICTED RELEASE: **Please note: A valid ID must be presented each time the child is picked up, without exception!* By Checking this option your child will **ONLY** be released to an adult on the authorized list below or by parent listed above showing a photo ID as proof of identification. This option should be used for extreme Circumstances (i.e. custody issues, court ordered issues, etc.)

Authorized Pick-up List

Name: _____	Relationship to child _____
Name: _____	Relationship to child _____
Name: _____	Relationship to child _____

Please complete both sides of form – Incomplete forms will not be processed

EPRD SUMMER DAY CAMP – GENERAL GUIDELINES - 2017

EPRD Summer Camp will feature a day full of camp activities that include field trips, special events, arts and crafts, sports and games for children ages 6 – 12 (age as of September 1, 2017). Camper / Staff ratio is 6 to 1 for ages 6-8; 10 to 1 for ages 9-12. Important information regarding Summer Camp is outlined below. Please feel free to contact the Recreation Center at (401) 433-6360 or the Department’s main office at 435-7511 if you have any questions.

-Registration fee will be \$75 per week per child. A **Minimum payment for week 1 is required at registration.** You can make payment online at www.eastprovidencerci.net/recreation or in person using cash or check **ONLY**. Remaining payment for the 6 week program due in full by June 16th. Phone registrations, mail in or faxes are not accepted.

-NO CHILD WILL BE ALLOWED TO ATTEND CAMP WITHOUT A COMPLETED MEDICAL FORM.

-We do not take requests for friends/siblings to be in the same groups. Let’s all make new friends.

-Transportation is not provided to and from this program. Parents must drop off and pick up children. East Providence Recreation is not responsible for participants until they are signed in with staff.

-In the event of rain, Camp will be moved to Silver Spring Elementary School cafeteria, located at 120 Silver Spring Ave. Some groups may be transported to the Recreation Center, 100 Bullocks Point Ave. and/or the Weaver Library, located at 41 Grove Ave., and returned to the main site by the end of camp.

-Field trip fees and special activity fees are **NOT** included in the registration fee.

-Field trips and special activities may be limited due to bus size and specific age groups. Field trips will be publicized in advance and **reservations made on a first come first pay basis. Space on each field trip cannot be guaranteed.** Youngsters not attending field trips may attend campsite on the day of the trip. Fees must be in cash and correct change would be greatly appreciated. **Checks WILL NOT be accepted.**

-Disciplinary Procedure: A three-step process will be followed if the staff feels the behavior warrants discipline:

Children will be given warnings by staff should their behavior be deemed unacceptable. It is the policy that after 3 warnings, a child will be disciplined and parents will be informed. Child will be suspended from the program for a determined amount of time. If the problem persists, the child will be dismissed for the remainder of the program.

-The staff may limit or exclude participation based upon stamina, maturity and/or age restriction. Due to the number of participants, Camp cannot provide individualized attention and supervision. Participants will be asked to stay within the supervised area. If participants are intentionally leaving the area of supervision, parents will be notified and the disciplinary procedure will be followed.

-EPRD Summer Camp is not a licensed day care nor is the City of East Providence licensed to provide child care services through the Department of Children and Youth and their Families (DCYF). As such, the City cannot provide Federal Employer I.D. # for tax purposes.

Signature of Parent / Guardian _____ Today’s Date ____/____/____

In permitting my child to participate, I am specifically granting permission to the East Providence Recreation Department to use the likeness, voice, and words of participant in all print, audio and visual media for the purpose of advertising or communicating the activities of the summer camp.

In consideration of said participation, I hereby release and discharge The East Providence Recreation Department, The City of East Providence, RI, all agents, employees, and any other associations connected with these agencies, their representatives, successors and assigns from any and all liability for any and all claims arising out of any personal injuries, damages, expenses, and losses resulting from my participation in recreation programs/events. Furthermore, I hereby waive all such claims against the parties mentioned herein. I acknowledge the risks involved in recreational activities and state that I assume all risks.

Signature indicates registrant agrees with all registration policies. Signature also indicates that the registrant has received and read the Camp Guidelines and is aware of the camp rules. Registration is not complete without signature.

Please complete both sides of form – Incomplete forms will not be processed

EAST PROVIDENCE RECREATION DEPARTMENT
EPRD SUMMER DAY CAMP MEDICAL FORM
 PARTICIPANTS MUST RETURN THIS FORM COMPLETED BY:
 PHYSICIAN & PARENT/GUARDIAN

RETURN TO: EPRD Summer Day Camp Program
610 Watermen, East Providence, RI 02914 / FAX: 435-1999

Please Type or Print Clearly

Participant's Name _____ Birthdate _____ Sex _____
 Address _____ Zip _____
 Home Phone _____ Emergency Phone _____
 Medication(s) _____
 Significant Condition(s)/Operation(s)/Illness _____

Medical Information

Explanations/Comments

Allergies	Yes ___ No ___	_____
Seizures	Yes ___ No ___	_____
Dietary Restrictions	Yes ___ No ___	_____
Physical Limitations	Yes ___ No ___	_____
Hearing Loss	Yes ___ No ___	_____
Visual Complications	Yes ___ No ___	_____
Speech Difficulties	Yes ___ No ___	_____
Heart Difficulties	Yes ___ No ___	_____

May applicant participate in swimming activities? Yes ___ No ___
 Needs to wear nose clip? Yes ___ No ___ Can he/she dive? Yes ___ No ___
 Needs to wear ear plugs? Yes ___ No ___ Can he/she put face under water? Yes ___ No ___
 Other Precautions: _____

Is participant, to your knowledge, suffering from or has he/she recently been exposed to any contagious disease?

Physician's Signature _____ Date _____
 Physician's Address _____ Phone _____

Parent/Guardian must complete the following:

In case of MEDICAL EMERGENCY I understand that every effort will be made to contact me. In the event that I cannot be reached, I hereby give permission to the East Providence Recreation Department to take such measures and arrange for such medical and hospital treatment as may be deemed advisable for the health and well-being of participant.

Signature of Parent/Guardian _____ Date _____

EPRD SUMMER DAY CAMP

FOR PARENTS & CAMPERS:

Helpful reminders for daily camp activities, field trips and more.....

In an effort to make everyone's summer camp experience a memorable one, we have created this list of helpful tips for parents, campers and staff. Parents, we ask that you please review all of this information carefully and share it with your child.

DAILY ACTIVITIES:

- ❖ EPRD Camp is held at Silver Spring playground, 120 Silver Spring Avenue and will run Monday - Friday 8:30am -3:30pm, June 26 – August 4, 2017.
- ❖ Transportation is *not* provided to and from camp. Children must be dropped off and picked up.
- ❖ Free Breakfast and lunch is provided Monday – Friday.
- ❖ If your child is not going to get the free lunch, please be sure to send your child with a full lunch, plenty of snacks and drinks for the entire day. We suggest that you use an insulated bag or small cooler since there is no refrigeration on site as well as a reusable bottle that your child can refill at the water fountain if they want.
- ❖ If your child is getting free lunch, it is still suggested that you send extra drinks or a reusable bottle that can be refilled at the water fountain if they want.
- ❖ Children should come to camp with proper footwear and clothing for the planned activity. If it's a "water day", we suggest a towel and bathing suit, as well as dry clothes to change into.
- ❖ Please be sure to write your child's name on all of his/ hers belongings, including clothes, water bottle, lunch bags/ coolers, etc. (this will help identify items left behind at camp).
- ❖ Children should have sunscreen applied before camp and bring a bottle to use throughout the day. Hats and sunglasses are suggested as well.
- ❖ Children are not allowed to share food or money (the only exception to this is siblings)

FIELD TRIPS:

- ❖ Field trips and special activities may be limited due to bus size and specific age groups. Field trips will be publicized in advance and reservations made on a first come first pay basis. **Space on each field trip cannot be guaranteed**. Fees must be in cash and correct change would be greatly appreciated. CHECKS WILL NOT be accepted.
- ❖ Please send your child with appropriate clothing for the field trip as well as a full lunch with enough drinks for the entire day.
- ❖ We suggest that if you send your child with "spending money" for a trip that you place all money in a zip lock bag, small envelope or wallet with your child's name clearly printed on it. Please note that children are responsible for keeping their own money with them.
- ❖ If your child is not attending the field trip, they can stay at Silver Spring and participate in activities at the play site.
- ❖ As a safety measure, the "BUDDY SYSTEM" is implemented on all field trips. Campers will have a specific partner or "buddy" to discourage children from wandering off or swimming alone. One buddy should always know where the other is. Groups of three are acceptable if one child is unable to find a buddy or if there are an odd number of campers. If a camper is unable to find a buddy, a supervisor will assign one for him/her.

INCLEMENT WEATHER:

- ❖ In the event of rain or other severe weather related conditions camp will be moved to Silver Spring Elementary School cafeteria, located at 120 Silver Spring Ave. All indoor field trips will still go on as scheduled. Some groups may be transported to the Recreation Center, located at 100 Bullocks Point Ave. or the Weaver Library, located at 41 Grove Ave, and returned to the main site by the end of camp.

BE SAFE:

- ❖ Campers will be asked to stay in the supervised area. If the campers are intentionally leaving the area of supervision, parents will be notified and the disciplinary procedure will be followed.
- ❖ Please do not climb on trees, on the outside of playground equipment or along any fencing.
- ❖ When indoors walk to and from the bathroom- floor may be slippery
- ❖ Listen to counselors – if they are telling you to do or not to do something it is for your own good. We are here to make sure you are safe and have fun!
- ❖ If something happens that makes you feel unsafe or uncomfortable, if you notice something that looks unsafe, please tell a counselor right away.
- ❖ Shoes must be worn at all times while at camp (this is at the discretion of the Recreation Supervisor during water play).
- ❖ Children should not share hats.
- ❖ Please do not share food or beverages – There are campers who have allergies and get very sick if you do!

BE KIND:

- ❖ Be respectful – Treat others the way you would want to be treated.
- ❖ Use kind words – NO TEASING!
- ❖ NO VIOLENCE! (Hitting, slapping, kicking, biting, etc.)
- ❖ Include everyone in clubs or games.
- ❖ Do not take other people's property
- ❖ Be kind to all Parks & Recreation Staff! Remember, it is a privilege to use the playground!
- ❖ Clean up your messes.
- ❖ Use the bathroom in the proper way.
 - Put paper towels in the garbage.
 - If you spill water on the floor, clean it up.
 - If something is broken please tell a staff person

PLAY FAIR:

- ❖ Follow the rules for the game you are playing – If you don't know the rules, ask someone to explain them.
- ❖ Be honest at all times – If you get out, you're out.
- ❖ Be a good sport – That means a good loser and /or a good winner.
- ❖ Share and take turns
- ❖ Don't take advantage of other people.
- ❖ Don't blame other people without reason.
- ❖ Be opened minded.

BUS RULES: Please note: these are basic rules to abide by – Individual drivers may have additional rules to follow. ALL children should know enough to follow the same rules that apply during the school year.

- ❖ Children must remain in their seats at all times while the bus is moving and until it is time to get

off the bus.

- ❖ Never throw anything out the window or inside the bus.
- ❖ Children are not to make any gestures to passing vehicles or persons.
- ❖ Children are to keep their hands inside the bus.

ITEMS NOT PERMITTED AT CAMP:

- ❖ **ELECTRONICS** – Children are not permitted to bring any electronics (ie, Tablets, IPODS, MP3 Players, etc.) This will help prevent items from being lost, stolen or broken.

CELL PHONES:

- ❖ While we can certainly appreciate the need for children to have cell phones to use in the event of an emergency, we ask that they **DO NOT** use them for texting, emailing or “just because”. They have become a distraction for some. Campers are also not allowed to use staff phones for any reason unless staff deems it to be an emergency. Should staff determine that the phones are becoming an issue, they will take them for the day and hand them back when the child leaves.

GENERAL REMINDERS:

Our camp follows our own 3 –step disciplinary process (as stated in the Camp Guidelines when you registered). Children will be given warnings by staff should their behavior be deemed unacceptable. It is the policy that after 3 warnings, a child will be disciplined and parents will be informed. Child will be suspended from the program for a determined amount of time. If the problem persists, the child will be dismissed for the remainder of the program.

PLEASE NOTE: In the past staff has noticed that there has been an issue with children using inappropriate language/ gestures while at camp. It is for this reason that ANY child who’s language or gestures that are rude, crude, inappropriate, or in any way hurtful or harmful to another they will face an automatic 1 day suspension from camp. We encourage you to speak to your child about this as well as the other information contained on these pages.

We appreciate your cooperation in helping make this summer a great one for campers and staff! Should you have any questions please feel free to speak to the Recreation Supervisor on site or you may call the Recreation Center office @ 433-6360.