



WinterFest

September, 2017

Dear Tree Sponsor,

The East Providence WinterFest Committee welcomes you to this year's event! In keeping with the good tidings of the holiday season we request your courtesy and consideration towards your fellow sponsors as you abide by the following festival rules:

1. Use *only* the lights that are issued to you and do not add your own lights, lighted decorations or lighted tree toppers.
2. You may select your tree *only* after you have picked up your sign and lights at the appointed time. People are not allowed to stand by trees "saving" them. There are more than enough beautiful trees to go around.
3. Lights and signs must be returned to the Recreation department office by the designated deadline. Sponsors failing to do so will not be allowed back the following year.
4. WHEN RETURNING LIGHTS. PLEASE PUT ONLY ONE SET OF LIGHTS PER BAG. This helps us immensely with inventorying and storage.

Thank you for your assistance & cooperation!

East Providence Recreation 401-435-7511



WinterFest

You're invited to sponsor a Christmas tree at East Providence's 7th Annual WinterFest! Please submit your completed form & payment by ***October 11th, 2017*** to retain your tree.

The trees will be placed along the walkway at the EP Senior Center, 610 Waterman Avenue, and will remain illuminated from 5-9pm beginning December 2nd through January 5th. The cost to sponsor a tree is **\$25**. We will supply 2 sets of color lights per tree. You must provide your own decorations.

Lights/signage pick up begins at 9am on Thurs. Nov. 30 at the Rec. dept. office, 610 Waterman Ave. Tree decoration must be completed by 3pm on Dec. 2nd. WinterFest will open December 2nd at 12pm with the lighting of the WinterFest trees immediately following Santa's arrival at 5:30pm.

Hurry! Payment & completed form must be received by *October 11th!*

****Pay online at www.eastprovidenceri.net, then click Recreation under City Departments***

Clip & Mail

Name _____ Phone _____

Street _____ City _____ State _____ Zip _____

Email _____

What wording would you like for your tree sign? (example: In Memory of William Jones)

PLEASE LIMIT YOUR MESSAGE & PRINT CLEARLY TO AVOID PRINTING ERRORS.

***IF YOU'RE A RETURNING SPONSOR USING LAST YEAR'S SIGN, PRINT "SAME"**

\$25 per tree

Kindly consider donating an additional \$2 or more to help defray event expenses! Thank You!

Make checks payable to: EPRD

Mailing address: East Providence Recreation
610 Waterman Avenue
East Providence, RI 02914

WinterFest 2017



WinterFest

Recreation Department
610 Waterman Avenue . East Providence . RI 02914
(Tel) 401.435.7511 (Fax) 401.435.1999
www.facebook.com/EProvWinterFest

September 7, 2017

Dear WinterFest Tree Sponsor,

We hope you will be sponsoring your tree again this year! Trees have been ordered and the Recreation Department will soon be contacting you with updated information.

This year we are adding a special Evening of Hope & Remembrance to WinterFest that will commemorate the departed loved ones that the trees memorialize. Fr. Dean Perri of Our Lady of Loreto Church and Pastor Pamela Bird of Trinity Tabernacle will offer prayer and words of comfort. HopeHealth Services of RI will also be on hand to share resources. The evening is free/open to the public and will include musical selections and refreshments. If you intend to sponsor a tree again this year and would like to participate in our Evening of Hope & Remembrance which will be held during the week of December 11-15, time and date TBA, please send me a copy of a photo of your departed loved one. We would like to display the photos on our memorial tables. A copy in .jpeg, .tiff or .psd format can be emailed to me at:

acurti@cityofeastprov.com

If you cannot provide the file format, you are welcome to drop off a copy of the photo to the Recreation Office at 610 Waterman Avenue.

Deadline for emailing or submitting photo is **NOVEMBER 3, 2017**

We hope you will join us!

Warm Regards,

Alba Curti
WinterFest Committee