

CITY OF EAST PROVIDENCE
MAJOR SUBDIVISION - FINAL PLAN
SUBMISSION CHECKLIST

The applicant shall file the following materials with the Administrative Officer or designee:

- (1.) A **completed application form** (Form C₃);
- (2.) A **reproducible plan(s)** meeting the requirements of the East Providence Land Development and Subdivision Review Regulations and incorporating all necessary changes, documentation, and any requirements set forth by the Planning Board during the preliminary plan review stage, and an electronic version of the Final Plans in a .dwg file. Final topographic grades indicative of post-construction activities shall be shown on the plans.
- (3.) Five (5) **blueline prints** of the plan;
- (4.) Five (5) copies of **supporting documentation** meeting the requirements of the East Providence Land Development and Subdivision Review Regulations, and incorporating all necessary changes, documentation, and any requirements set forth by the Planning Board during the preliminary plan review stage, as required.
- (5.) The **construction public improvement guarantee** in the amount as determined at preliminary plan approval where street or other public improvements are to be constructed, said guarantee subject to the approval of the City Solicitor and Finance Director;
- (6.) **For phased projects**, the final plan for phases following the first phase shall be accompanied by two (2) copies of **as-built drawings** not previously submitted of all existing public improvements **for prior phases**; and
- (7.) A **filing fee** in the amount of one-hundred seventy-five dollars (\$175) by check payable to the City of East Providence. *

* The recording fee will be collected separately by the Office of the City Clerk at the time of recording of the plan(s) and any other materials required to be recorded.